



Michigan Chapter International Association of Electrical Inspectors

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Board of Directors Meeting June 17, 2009 Crystal Mountain Resort Thompsonville, Michigan

President

Frank Donovan
Electrical Inspector
City of Jackson
7977 S. Portage Road
Jackson, MI 49201

First Vice-President

Phil Clark
Chief Electrical Inspector
City of Detroit
429 West Grand Blvd.
Detroit, MI 48216

Second Vice-President

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22001 Colgate
Farmington Hills, MI 48336

Third Vice-President

Robert Hoekwater
Electrical Inspector
City of Wyoming
1155 28th St. SW
Wyoming, MI 49509

Treasurer

James T. Chase
NECA
2735 Bellingham
P.O. Box 4207
Troy, MI 48099

Secretary

David Williams
Electrical Inspector
Delta Township
1422 Lindy Drive
Delta Township, MI 48917

"Let the Code Decide"

Phil Clark First Vice President called the meeting to order at 2:30 pm. Board Chairman Dennis Cassady was excused.

Roll call was taken and the following members were present: Phil Clark, Paul Knapp, Bob Hoekwater, Jim Chase, Darrick Whitaker, Brian Carter, Gary Hellmer, Don LaBrenz II, George Little, Phillip Nault, Dan O'Donnell, Randy Oliver, Walt Stoddard, David Williams, Mike Andrews, Thomas Bowes, Patrick Falzon, Ed Harris, John R. Hartigan, Brian Kiley, Mel Kooiker, Roger Radcliffe, Dan Radecki, Mark Shapiro, John Stoudt, and Dave Vallier. Frank Donovan, and Dennis Cassady were excused.

Guests in attendance: Members Fred Radner and Jeff Fosburg.

Don LaBrenz II made a motion to approve the minutes of the March 3, 2009 Board Meeting and was seconded by Jim Chase and the motion carried.

Secretary's Report: Secretary, Darrick Whitaker, reported on two issues. First, information from the Western Section Mike Forister was discussed regarding the Section Program booklet ad, Secretaries training and the Train the Trainer program for the upcoming Section meeting. Second was a letter from President Frank Donovan regarding Darrick's position at DTE Energy has changed and will not be able to continue as the Chapter Secretary. Frank Donovan has chosen David Williams to complete the remaining term as the Chapter Secretary pending Board approval. Jim Chase, discussed letters being sent to members that had not renewed their membership and paid the member fee at the previous seminar. This received favorable responses from a few members and one complaint from another individual. Bob Hoekwater discussed his conversation on Jim's letter. The Board discussed this issue and felt the AD-HOC Committee will need to review this matter.

Treasurer's Report: Treasurer, Jim Chase, gave the financial report reporting a beginning balance on February 28, 2009 of \$18,155.08 with and ending balance on May 31, 2009 of \$22,927.57.

Jim also reviewed the handouts on the budget information on the 2008 and 2009 to date and the proposed 2009 budget. Paul Knapp asked about getting a breakdown of the credit card payments to build a budget, Jim will provide those files.

Education Committee: Summer Meeting Chairman, Phil Clark, reported that the program as printed is scheduled to go. Thursday: Critical Operations Power Systems by Michael Anthony PE, Fire Alarm Installations and Plan Review by Tony Tomasin, CSST Applications by Art Wierauch, Code Panel Moderated by Don LaBrenz II, and a cook-out Thursday evening. Friday includes two programs after the business meeting, Building Code Issues by Frank Bayer and Communications by Dennis Siekierski. The Public Act 54 credits for this meeting include two hours of technical (2T), three specialty (3S), three plan review (3PR) and one hour of communications (1C), for a total of nine hours.

Summer Guests Chairman, Paul Knapp, reported that there were 24 guests and 5 of them are children, a good turnout. He has two busses for transporting the guests on the field trip and that the Thursday lunch location has changed. They will be going to the top of the lighthouse.

The Annual meeting was discussed. It is possible that the Chapter will hold a 2008 code update course at the Annual meeting if the State is able to approve the code and the course. Paul Knapp is developing guest program visits for the meeting in Ann Arbor.

Membership Report: Chairman Robert Hoekwater stated that we have 482 Members- 261 Inspector Members, 202 Associate Members, 8 Senior Members, 1 Retired Member, 1 Sustaining Rep., 3 Trial Associate Members, 2 Trial Inspector Members, 1 Honorary Chapter Associate, 2 Honorary Chapter Inspector, 1 Inspector Agency Rep., and 1 Inspection Agency

Bylaws and Policy Committee Report: Chairman Don LaBrenz II had no report. Don will meet with Frank on previous issues.

Legislative Committee: Chairman Phil Clark reported that the Public hearings on the 2008 MEC adoption were held on June 11th, 2009. All the comments were favorable and it was the shortest code Public Hearing on record. SB-142 dealing will reciprocity of licensing has been reported to have passed Senate with substitute language. Dan O'Donnell discussed the original bill and some of the changes made to the bill.

Website Committee: Chairman David Williams reported about 15,000 hits in the first five months of this year. That is about 500 less than the previous year. Keep posted for information on the 2008 Michigan adoption as well as information from the code advisory committee meetings on the 2009 MRC Electrical portions.

Western Section Report: Section Representative & Section President David Williams, has attended various other Chapter meetings throughout the Section. The economy has affected the attendance for most Chapter meetings this year. Dave discussed that other Chapters hold one day seminars in various statewide locations and they were well attended by its membership. The 105th Annual Western Section Meeting will be held in Bloomington, Minnesota September 20th to the 23rd 2009. There will be a two day pre-conference Train the Trainer program offered at this meeting, being Friday and Saturday. Previously this training was only held in Texas and is being offered at a reduced cost and would not involve additional travel. There will also be a Secretary's and Treasurer's training session on Sunday afternoon. The Section meeting information is on the Western Section Website at www.IAEI-Western.org.

David Williams made a motion to spend \$100.00 for a full page ad in the Western Section Program booklet, seconded by Don LaBrenz II motion carried.

David discussed having one day training programs in various parts of the State to provide quality programs such as Soares Grounding, One & Two Family Dwelling, Hazardous Locations using IAEI

Books and PowerPoint presentations. These programs can bring in new members and additional revenue to the Chapter.

Meeting Location Committee Report: Chairman Darrick Whittaker provided a handout with all the signed and tentative meeting locations for 2009, 2010, and 2011. Paul Knapp reported that the Comfort Inn, Mt. Pleasant has been signed for March 3rd & 4th, 2011.

State of Michigan Report: State Electrical Chief, Dan O'Donnell reported on the State having furlough days during the next few months to assist with the State budget problems. He also discussed the Public Hearing on the 2008 MEC adoption. He received two written correspondence that he will have to address to the legislature. He anticipates an adoption of the code this year. He will begin approving code update classes after the rules are submitted to the Secretary of State, probably in September or October. There may be changes to the code update submittal process this cycle to assist the office staff. There is also discussion about requiring an exam for all classes and not just correspondence and internet based classes.

Mechanical Inspectors Report: Liaison Ed Harris reported about their meeting April 30th – May 2. They reviewed “mini-split systems” concerning wiring and power issues.

Meeting Registration Report: Chairman George Little reported that the pre-registered numbers include 97 attendees and 24 guests for a total of 121. *(The final attendance for the meeting include 104 attendees and 24 guests for a total of 128)*

Audit Committee Report: Chairman Ed Harris reported that the audit was held on May 8th, 2009. He reviewed the IAEL report form and a detailed sheet.

AD-HOC Committee Report: Chairman Dennis Cassidy was not in attendance and there was no report. Jim Chase stated that there has only been one meeting.

Announcements: There were no announcements.

Unfinished Business: There were no unfinished business.

New Business: Phil Clark reviewed the email that is attached per the request of President Frank Donovan regarding the replacement of outgoing secretary Darrick Whitaker. The president has appointed David Williams to fill the remaining portion of the term of Secretary with the approval of the Board of Directors. There was a motion by George Little and seconded by Don LaBrenz II to approve the appointment. Comments by Dennis Cassidy through Bob Hoekwater concerning one person holding too many positions. A vote was taken 9 for 0 against and 1 abstention. Motion Carried. Past Secretary Whitaker was recognized for all of his hard work for the past seven years as secretary.

Meeting Adjourned at 4:37 PM

Respectfully Submitted

A handwritten signature in black ink that reads "David Williams". The signature is written in a cursive, flowing style.

David Williams, Secretary

Secretary Appointment at June 17, 2009 Board Meeting

Frank Donovan [fdonovan@cityofjackson.org]

Sent: Sunday, June 14, 2009 12:15 PM

To: clarkp@ci.detroit.mi.us; waugelect@aol.com; hoekwatb@ci.wyoming.mi.us; Jim@smcneca.org; cassadyd@ci.kentwood.mi.us

Cc: whitakerd@dteenergy.com; Dave Williams

Gentlemen,

Unfortunately I am unable to attend this very important meeting. I would like this letter to be included in its entirety in the minutes of the meeting.

I met with Darrick Whitaker last week and unfortunately he has been forced to tender his resignation as Secretary of the Chapter immediately because of a change in direction at DTE. I would like to take this opportunity to thank Darrick for all of his hard work and the countless hours of selfless dedication to our organization during his tenure as Secretary. Darrick has indicated that he will accommodate a smooth transition for our newly appointed secretary and will continue to participate in our organization as an inspector member. He isn't leaving us entirely, but he will not be able to continue to participate in the capacity he has in the past.

Please join me in a heartfelt applause in appreciation for all of Darrick's contributions to the successful operation of our organization during his tenure as Secretary.

The Secretary position is a key position in our Organization and with Darrick's departure I am charged with the responsibility of appointing a successor to complete his current term. There were several qualified candidates brought forward to fill this vacancy and after careful consideration of all of the individuals, I am appointing Dave Williams as Secretary for the remainder of Darrick Whitaker's current term.

I chose Dave because he is a dedicated member with a thorough understanding of the operation and history of our chapter, section, and international organization. Dave has served the chapter as third vice president, second vice president, first vice president, president, chairman of the board, and is currently serving as our Western Section Representative and Western Section President. Dave's dedication to our chapter and understanding of our organization make him the candidate of my choice. I respectfully request that the Board confirm this appointment.

This action requires support of the Board, therefore in my absence, I am asking First Vice President Phil Clark to present my appointment of Dave Williams to the position of Secretary to complete the term of retiring Secretary Darrick Whitaker, to the Board for a confirmation vote at our regularly scheduled Board meeting on Wednesday, June 17, 2009 as required in our bylaws.

If appointed, I am confident that Darrick will work closely with Dave to facilitate a speedy and seamless transition and will transfer all documentation and historic records to Dave in a timely manner.

Respectfully,

Frank Donovan, President
Michigan Chapter, IAEI