



Michigan Chapter International Association of Electrical Inspectors

1422 Lindy Drive, Delta Township, Michigan 48917
Phone 517-719-3186 517-327-1711 Fax IAEI-MI@IAEI-Michigan.org
Web Site: IAEI-Michigan.org

Board of Directors Meeting

August 5, 2009

Brookshire Inn

Williamston, Michigan

President

Frank Donovan
Electrical Inspector
City of Jackson
7977 S. Portage Road
Jackson, MI 49201

First Vice-President

Phil Clark
Chief Electrical Inspector
City of Detroit
429 West Grand Blvd.
Detroit, MI 48216

Second Vice-President

Paul Knapp
Electrical Inspector
Walled Lake
22001 Colgate
Farmington Hills, MI 48336

Third Vice-President

Robert Hoekwater
Electrical Inspector
City of Wyoming
1155 28th St. SW
Wyoming, MI 49509

Treasurer

James T. Chase
NECA
2735 Bellingham
P.O. Box 4207
Troy, MI 48099

Secretary

David Williams
Electrical Inspector
Delta Township
1422 Lindy Drive
Delta Township, MI 48917

“Let the Code Decide”

Dennis Cassady, Board Chairman called the meeting to order at 12:30 pm.

Roll call was taken by Secretary David Williams and the following members were present: Frank Donovan, Phil Clark, Paul Knapp, Bob Hoekwater, Jim Chase, David Williams, Dennis Cassady, Brian Carter, Gary Hellmer, George Little, Dan O'Donnell, Walt Stoddard, Mike Andrews, John Hartigan, Dan Radecki, Mark Shapiro, John Stoudt, and Dave Vallier.

Phillip Nault, Tom Bowes, Brian Kiley, Randy Oliver, and Roger Radcliffe were excused.

Absent members include Don LaBrenz II, Patrick Falzon, Ed Harris, and Mel Kooiker.

Phil Clark made a motion to approve the minutes of the June 17, 2009 Board Meeting and it was seconded by Frank Donovan and the motion carried.

Secretary's Report: Secretary, David Williams: The change in the Secretary position required Board Chairman Dennis Cassady to revise the committee assignments and a copy of those assignments were presented to the Board and are on the website. We received our 1st Bi-Annual Dues Distribution from the international for membership from December 1, 2008 through May 31, 2009 Total of \$3,374.00 Most at \$12.00 per member others at \$10.00.

Treasurer's Report: Treasurer, Jim Chase, gave the financial report reporting a beginning balance on May 31, 2009 of \$22,927.57 with an ending balance of \$26,746.53. Jim discussed our financial situation and the process of refining the Chapter's budget. There was discussion regarding the budget. Dennis Cassady asked if the dues distribution was included with this financial statement. Jim responded that it was not. Jim also referenced that the monies from the December 2008 meeting were deposited in 2009. It was discussed that the credit card expenses be itemized. The complete budget process will take time to refine it properly.

Education Committee:

Annual Meeting Chairman, Phil Clark reported that the program is up in the air due to the code adoption date. George Little referenced that the registration mailing needs to go out 6 weeks prior to the meeting. The hotel that is presently scheduled for December is too small for a code update program. A motion by Phil Clark and

seconded by Bob Hoekwater to hold the code update in December. The motion carried with only one no vote. Paul Knapp and David Williams will work on arranging a different location.

Annual Guests Chairman, Paul Knapp reported: In December he will be taking the ladies to Chelsea one day and has other activities for the second day.

Spring Meeting Chairman Walt Stoddard reported on his planned program and felt it was important to make a decision on the code update for December or March. Frank Donovan stated that Administration and Communication are the toughest to get and should try to get them as soon as possible. Phil Clark mentioned that some of his planned programs for this December could be used for the March meeting.

Spring Guests Chairman John Stoudt stated he will consider chairing it and if not Paul Knapp will provide assistance.

Membership Report: Chairman Robert Hoekwater stated that we have 474 Members- 255 Inspector Members, 200 Associate Members, 8 Senior Members Retired, 1 Sustaining Rep., 3 Trial Associate Members, 2 Trial Inspector Members, 1 Honorary Chapter Associate, 2 Honorary Chapter Inspector, 1 Inspector Agency Rep., and 1 Inspection Agency.

Bylaws and Policy Committee Report: Chairman Don LaBrenz II: no report

Legislative Committee: Chairman Phil Clark no report

AD-HOC Committee: Chairman Frank Donovan reported on the AD-HOC meeting that occurred prior to the Board Meeting. The Ad-Hoc committee is proposing to the Board the following changes. 1. Have all Chapter meetings a day and a half with the exception of a code update program. They discussed it and feel having the Board meeting on Wednesday morning and start the seminar at 1:00 PM and go a full day Thursday. They chose a Wednesday – Thursday since leaving Friday at 5:00 could affect attendees. This will reduce the number of hotel nights our members will need and it will reduce our hospitality expenses. 2. Cook-outs will continue at the June Meeting and the banquet will occur at the Annual meeting during election years only. 3. Drinks, they propose no selling of drinks at the meeting luncheons and only one drink ticket for cookouts and banquets. 4. Women's Program, if we go to a day and a half the women's program would only be on the full day. 5. One Day Seminars, this will be researched and reported at the December Meeting.

Some discussion occurred regarding the committee's report.

The Board chose to take no action on the committee's report.

Western Section Report: Section Representative & Section President David Williams, The 105th Annual Western Section Meeting will be held in Bloomington, Minnesota September 20th to the 23rd, 2009. There will also be a Secretary's and Treasurer's training session on Sunday afternoon. The Section meeting information is on the Western Section Website at www.IAEI-Western.org. Jack Hartigan is working on the PA 54 credits for the section meeting it appears that there will be 16 hours available.

Website Committee: Chairman David Williams The Website is still up and running. We have had 20,007 page views from January 2009 through July 2009. This is about 1,000 less than last year.

State of Michigan Report: State Electrical Chief, Dan O'Donnell, stated that the Code update class forms are being changed. There will be an Apprentice Training meeting with the industry regarding the apprentice training requirements. Act 54 programs will be approved by the departments and not the office of Governmental Affairs. Dan is pretty positive that the 2008 code will be adopted this year. When code update classes are ready to be approved he will let Dave Williams know and it will be posted on the website.

Meeting Location Committee Report: Chairman David Williams provided a list of the future meeting and it is also on the website. Paul Knapp discussed these locations and a few other possibilities. It was mentioned to have the meeting bills available to the whole board to review.

Mechanical Inspectors Report: Liaison Ed Harris: No Report

Meeting Registration Report: Chairman George Little discussed his stepping down from the Registration Program. Brian Carter has been working with George over the years. Brian will take charge of this for the December Meeting. George proposed increasing the registration fee from \$5.00 per person to \$7.00 per person. This will be further discussed during the budget process.

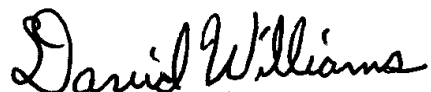
Announcements: George Little was acknowledged for celebrating his 70th birthday today. George Flach passed away this week, former chief inspector city of New Orleans past code panel member on a few panels and was well versed in Fire Pumps. Motion by Jim Chase and seconded by Bob Hoekwater to obtain a plaque and present it to Darrick Whitaker for his service to our organization at the December Meeting. Motion carried.

Unfinished Business: Frank Donovan discussed the non-member registration fee for the code update class.

New Business: Frank Donovan mentioned the vacancy on the Board of Directors. Dan Radecki is interested

Meeting Adjourned at 3:15 PM

Respectfully Submitted

A handwritten signature in black ink that reads "David Williams". The signature is written in a cursive, flowing style.

David Williams, Secretary