



# Michigan Chapter International Association of Electrical Inspectors

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## Board of Directors Meeting

June 9, 2010

Great Wolf Lodge  
Traverse City, Michigan

### President

Frank Donovan  
Electrical Inspector  
City of Jackson  
7977 S. Portage Road  
Jackson, MI 49201

### First Vice-President

Phil Clark  
Chief Electrical Inspector  
City of Detroit  
429 West Grand Blvd.  
Detroit, MI 48216

### Second Vice-President

Paul Knapp  
Electrical Inspector  
Walled Lake  
22001 Colgate  
Farmington Hills, MI 48336

### Third Vice-President

Robert Hoekwater  
Electrical Inspector  
City of Wyoming  
1155 28<sup>th</sup> St. SW  
Wyoming, MI 49509

### Treasurer

James T. Chase  
NECA  
2735 Bellingham  
P.O. Box 4207  
Troy, MI 48099

### Secretary

David Williams  
Electrical Inspector  
Delta Township  
1422 Lindy Drive  
Delta Township, MI 48917

“Let the Code Decide”

Dennis Cassady, Board Chairman called the meeting to order at 2:05 pm.

Roll call was taken by Secretary David Williams and the following members were present: Frank Donovan, Phil Clark, Paul Knapp, Bob Hoekwater, Jim Chase, David Williams, Dennis Cassady, Brian Carter, Don LaBrenz II, George Little, Phillip Nault, Dan O'Donnell, Randy Oliver, Walt Stoddard, Thomas Bowes, John R. Hartigan, Brian Kiley, Mel Kooiker, Roger Radcliffe, Dan Radecki, John Stoudt, and Dave Vallier. Gary Hellmer, Pat Falzon, and Ed Harris were absent and Mike Andrews, Don Iverson and Mark Shapiro were excused.

Special Guests: Western Section President Ed Larke, from the Illinois Chapter and Western Section Membership Chair Tim McClintock.

### Secretary's Report: Secretary, David Williams

Don LaBrenz moved to approve the March 3, 2010 Board minutes, Seconded by Randy Oliver, motion carried.

Correspondence: Information was received from the International on 2011 Analysis Books pre-print purchases and a letter from the Western Section regarding sponsoring a break or a booklet ad for the 2010 Western Section Meeting.

**Treasurer's Report:** Treasurer, Jim Chase, gave the financial report reporting a beginning balance on February 28, 2010 of \$38,464.32 with and ending balance of \$43,378.95.

### Education Committee:

Summer Meeting Chairman, Phil Clark, reported on the meeting that will include John Wiles on Photovoltaics, Friday information on a Dow Solar Shingles and a program on MPSC rate schedules regarding energy incentives and a code panel. Thanks to Tom Bowes for his work on the program.

Summer Guests Chairman, Paul Knapp, reported on the Spouses Program. Concerned about only nine spouses are signed up.

Dave Williams passed out a copy of a survey that will be distributed at the seminar to provide us feed back.

Annual Meeting Chairman, Phil Clark nothing to report at this time.

Annual Guests Chairman, Paul Knapp reported that we will be going to Frankenmuth and that we will be having a banquet Thursday evening for the installation of officers

**Membership Report:** Chairman Robert Hoekwater stated that we have 457 Members- 239 Inspector Members, 198 Associate Members, 8 Senior Members Retired, 1 Sustaining Rep., 4 Trial Associate Members, 3 Trial Inspector Members, 2 Honorary Chapter Inspector, 1 Inspector Agency Rep., and 1 Inspection Agency.

Western Section Membership Chairman, Tim McClintock reported on International Membership programs and referenced that the student membership may be reinstated. He discussed the importance of networking at our meetings. He discussed the Mentor Award and introduced the 2009 Western Section Mentor Award as our very own George Little. George will be presented that award at the meeting tomorrow.

Tim also referenced a new membership incentive program that will take place in Toledo, Ohio to bring in new members from Indiana, Ohio, and Michigan. The program will be the first glance of the 2011 Analysis of the changes on August 20, 2010. Non-members will get a free membership with their registration.

**Bylaws and Policy Committee Report:** Chairman Don LaBrenz II, nothing to report.

**Legislative Committee:** Chairman Phil Clark nothing to report

**Budget Committee:** Chairman Frank Donovan discussed the committee setting a suggested fund balance of around \$100,000. The average cost for a meeting is around \$10,000. The inspectors school is around \$30,000 and analysis books could run around \$40,000. This topic produced considerable amount of discussion. It was determined to evaluate the exact costs and provide details at the July Board Meeting. The attendance of required individuals to the Western Section Meeting was also discussed. Frank discussed that the members serving our Chapter at these meetings should have their expenses covered by the Chapter. Dave Williams referenced how important having Chapter representation at the Section meetings.

Liability Insurance has more than doubled, the Chapter expenses will need to be considered for the budget.

Tom Bowes discussed the increased costs in registering Meetings for PA 54 credit. \$150.00 per program is the new cost. Due to the cost of the meetings will be registering the program on a per day basis, not per program.

**Western Section Report:** Section Representative David Williams, Dave introduced Ed Larke, Section President. The 106<sup>th</sup> Annual Western Section Meeting will be held in Green Bay, Wisconsin September 19<sup>th</sup> to the 22<sup>nd</sup>, 2010. The Wisconsin Chapter members are Great Hosts and this will be a great meeting. This meeting will include the 2011 Analysis Program and the 2011 NEC code books will be available for purchase. The Hotel Sierra is the host location for the seminar that offers great rooms and a free breakfast, the rooms at the hotel are sold out, but there are other hotels nearby that the Hotel Sierra will direct you to if you call them. Please reserve your room soon. See the Western Section website for more information. Phil Clark made a motion for the Chapter to sponsor a coffee break at the Western Section Meeting for \$500.00. The sponsorship includes a full-page ad in the program booklet. The motion was seconded by Frank Donovan and motion passed.

Jack Hartigan will be submitting the educational program for the section meeting to the State for 18 hours of PA 54 Credits. Walt Stoddard made a motion for the chapter to split the program into two sections to register the Section Program. Seconded by Bob Hoekwater motion passed.

**Website Committee:** Chairman David Williams The website is doing well the past two years we have averaged about 35,000 page views and for the first five months of this year we are at 12,401. If there is anything that anyone would like to see on the website please let Dave know.

Paul Knapp brought up doing our meeting registrations online through PayPal. This will be looked into and discussed at the July Board Meeting. It was discussed going to a postcard mailing for the meeting saving the chapter a lot of money. Don LaBrenz mentioned that most other organizations use a post card mailing. The post card mailing could be extended non-members and we could still save money.

**State of Michigan Report:** State Electrical Chief, Dan O'Donnell Announced that Dave Vallier has been appointed by the Governor to the Electrical Administrative Board. The Electrical Administrative Board approved to have every apprentice to be participating in an approved program. They are also required to have a sponsoring employer. The employer is responsible for the people they employ. The Community Colleges have stepped up and many of them have online programs available for those that cannot attend a classroom session. The requirement is 576 hours of training in a four year program. The employer needs to contact the DOL and set up a program and then enroll their apprentice. There is a core group of classes, 450 hours, is required to be taken while being enrolled in a program. Renewals for apprentices will be mailed out in June to all apprentices. [www.aboutmasci.org](http://www.aboutmasci.org) is the website that will have more information for electrical contractors and includes approved providers.

MPSC was approached by the auto industry regarding electrical vehicles and the concerns about charging systems. They want a separate service for electric vehicle charging systems, similarly to what we have for space conditioning equipment. This has been added to the MRC for the 2009 edition.

**Meeting Location Committee Report:** Chairman David Williams. Paul Knapp discussed the future sites. The December 9-10, 2010 Bavarian Inn, Frankenmuth, March 3-4, 2011 Comfort Suites, Mt. Pleasant, June 15-16, 2011 Bay Valley Resort, Bay City. It was brought up for going to the Greektown Casino in Detroit for the December 2011. There was a motion to avoid going to casinos by Dan Radecki, seconded by Dennis Cassady motion passed with one negative vote.

**Mechanical Inspectors Report:** Liaison Ed Harris was absent and no report was given.

**Meeting Registration Report:** Chairman Brian Carter The registration Report by Brian Carter reported 123 pre-registered and 9 guests.

He has purchased a new computer for registration at less than the approved costs.

The final attendance figures for the meeting were 132 registrants and 10 Spouses. We had 17 non-members in attendance mostly due to the program.

**Unfinished Business:** There was no unfinished business.

**New Business:** Frank Donovan appointed the Nominating Committee of Frank Donovan, Chair, Phil Clark, Paul Knapp, Bob Hoekwater and David Williams. Those interested in servicing on a committee or serving on the Board please indicate that on the back of your survey form.

There was a motion to send post cards out for our meeting instead of a full mailing starting in December to reduce costs. This was made by Bob Hoekwater and seconded by Phil Clark motion carried. Provide samples for the July Board Meeting. Brian Carter will provide samples of postcards at the July Board Meeting.

Tom Bowes suggested in getting the registration form in a format that can be filled in before printing.

There was a proposal from one of our members at the March Meeting. These were discussed. The board decided to go ahead with a 50/50 drawing at our December meeting.

**Announcements:**

Next Board Meeting - July 28, 2010 Brookshire Inn, Williamston, MI

Meeting Adjourned at 4:50 PM

Respectfully Submitted

A handwritten signature in black ink that reads "David Williams". The signature is written in a cursive style with a large, prominent initial "D".

David Williams, Secretary