



Michigan Chapter International Association of Electrical Inspectors

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Board of Directors Meeting Wednesday, June 15, 2011 Bay Valley Resort, Bay City, Michigan

President

Phil Clark
Chief Electrical Inspector
City of Detroit
1081 Hubbard Street
Detroit, MI 48209

First Vice-President

Paul Knapp
Electrical Inspector
Walled Lake
22001 Colgate
Farmington Hills, MI 48336

Second Vice-President

Robert Hoekwater
Electrical Inspector
City of Wyoming
1155 28th St. SW
Wyoming, MI 49509

Third Vice-President

Walt Stoddard
Inspector Member
Underwriters Laboratories
9500 Sterling Road
Litchfield, MI 49252

Treasurer

James T. Chase
NECA
2735 Bellingham
P.O. Box 4207
Troy, MI 48099

Secretary

David Williams
Electrical Inspector
Delta Township
1422 Lindy Drive
Delta Township, MI 48917

The Board of Directors meeting was called to order by Acting Board Chairperson President Phil Clark at 2:07 PM.

Secretary David Williams did the Roll Call and the following members were present. Officers: President - Phil Clark, 1st Vice President - Paul Knapp, 2nd Vice President - Bob Hoekwater, 3rd Vice President - Walt Stoddard, Treasurer - Jim Chase and Secretary - David Williams

Board Members: Tom Bowes, Brian Carter, Don Iverson Don LaBrenz, Phil Nault, Dan O'Donnell, Randy Oliver, and Dan Radecki.

Pro-Tem Members:, Chris Cleveland, Gary Hellmer, Mel Kooiker, Roger Radcliffe, Mark Shapiro, Dave Vallier, and Scott Weaver.

Excused are Frank Donovan, Board Chair, Board Member John Stoudt, Pro-Tem Members - Mike Andrews, Pat Falzon, Brian Kiley, and George Little. Absent Member - Ed Harris.

Phil Clark, made a motion to approve the agenda, supported by Don LaBrenz, Motion Passed.

David Williams, Secretary, presented the Minutes of the March 2, 2011 Board of Directors meeting. Don LaBrenz made a motion to approve the minutes as printed supported Bob Hoekwater, Motion Passed

Under Correspondence Secretary Williams stated that we received two items. The first being a correspondence from Thomas Edwards that was sent to the Board members prior to the meeting regarding requesting honorary membership for being a member for over 30 years. The Bylaws have criteria for honorary membership and longevity, as a member would not merit Honorary Membership status. A motion by Bob Hoekwater and seconded by Phil Nault to reject his request. We presently have over 12 members that have over 30 years and would cost the chapter over \$1,200 per year. If the International Office makes a change in the membership status this could be look at then. Motion Passed Unanimously.

Other correspondence included an email from George Little to the Board regarding the possibility of changing the June 2012 meeting to the city of Detroit.

Treasurer Jim Chase, provided the financial status of the chapter. He reported that our balance as of Tuesday, June 14th was \$71,989.62. Which does include a deposit of some of the June Meeting registration fees.

"Let the Code Decide"

Standing Committee Reports

Education Committee

Summer Meeting Program Paul Knapp, Summer Meeting Chairperson
Paul reported that the June meeting will go as scheduled with the exception of the swimming pool program by George Little will be presented by Secretary Dave Williams.
Summer Meeting Guest's Program Bob Hoekwaer, Summer Guest's Chairperson
Bob reported that the Guests program will go as planned.

Annual Meeting Program Paul Knapp, Program Chairperson
Paul reported that the program will be Damon Pietraz, from Underwood Fire will discuss Fire Pumps, Dan Decker will do a program on Fire Alarms Systems, Mark Shapiro 2 hr. 2011 NEC, Presentation on Article 645, Irvin Poke and Dan O'Donnell will do a communication or administration program.

Site Selection Committee

Chairperson David Williams

Jim Chase gave an overview how the site selection process in the years Darrick and Jim did the site selections. Dave gave an in-depth overview of the work involved in requesting bids for the March 2013 meeting from hotels, reviewing the quotes and analyzing the quotes to determine we are able to compare them and be able to decide which is our best option. There are a lot of different things to consider. Coffee ranges between \$28-\$51 per gallon. The comparison included the Lansing Lexington Hotel, Lansing Radisson, and the East Lansing Marriott. The Site Selection Committee being Chairperson Dave Williams, Phil Clark, Paul Knapp, and Mel Kooiker, recommended the Lexington Hotel for March 2013. Don LaBrenz made a motion, seconded by Dan Radecki to accept the committee's recommendation. The Motion passed. Dave was requested, at the March Board Meeting, to investigate the possibility of re-opening the 2012 contracts. We received a letter from each of the hotels and all of them had cancellation fees. Phil Clark stated that he was satisfied with the report and those dates and locations will stay as submitted previously.

2011 Annual Meeting Sheraton Detroit Metro Airport December 1st and 2nd.

2012 Spring Meeting, Muskegon Holiday Inn March 1st and 2nd.

2012 Summer Meeting, Gaylord Otsego Club June 21st and 22nd.

2012 Annual Meeting, Detroit Doubletree Hotel, December 6th and 7th.

Audit Committee Report

Chairperson Paul Knapp

Paul reported that the audit was completed on May 10, 2011. The committee went over the reports and chapters financial records. The audit was approved and forwarded to the IAEL, International Office and the Western Section Secretary.

Membership Report

Chairperson Dan Radecki

Dan stated that we have 413 members. 174 Associate Members and 239 Inspector Members. Increasing membership was also discussed. Dan suggested the possibility of a one-day program registration fee for our seminars.

Retention of members is also an important part of membership. Dan suggested how to address the expired members. Regional membership representatives could help coordinate these issues. Phil Clark asked the committee to bring back ideas at the August meeting for the Board to act on.

Jim Chase suggested that we have an Honorary Membership Candidate policy.

AD-HOC Committee Report

Chairperson Frank Donovan

In Frank's absence Dave Williams reported that the committee is still gathering information in order to develop a budget.

Bylaws & Policy Committee Report

Chairperson Frank Donovan

In Frank's absence Dave Williams reported that the committee is still gathering information. Everyone is asked to review the Bylaws and the Policy Manual and make suggestions on possible improvements.

Legislative Committee Report

Chairperson Phil Clark

Phil discussed HB 4561 which is designed to change the code adoption cycle in Michigan from a three year cycle to a six year cycle. Phil had sent a letter to the Regulatory reform committee on behalf of the chapter. It was suggested that the membership be encouraged to contact their legislature.

Phil also discussed a committee that George Little was working on for revising the rules to PA 54 the Inspector Registration Act. The draft is ready but is not moving at this time.

Western Section Report

Representative Bob Hoekwater

107th Annual Meeting in Louisville, KY will be September 18-21, 2011 at the Galt House Bob reported on the program topics that will include voting on Proposals for the 2014 NEC. Dave Williams stated that George Little has submitted two proposals to be voted upon at the Business Meeting.

There was a motion by Walt Stoddard for the Michigan Chapter to sponsor a coffee/soda break for the Western Section Meeting at a Cost of \$500.00 that will include a full page in the program booklet. Seconded by Bob Hoekwater and the motion passed.

Web Site Report

Chairperson David Williams

Dave reported the website activity was down the past few months. We are still at over 18,000 page views so far this year. He also expressed some difficulties with the PayPal. The Board web Page needs to be updated.

State of Michigan Report

Electrical Chief Dan O'Donnell

Apprentice renewals will be going out soon and they will have to submit proof they are participating in an approve program in order to renewal their registrations. Dan reported that the bureau has a new deputy director, Keith Lambert. There is a draft of a technical bulletin regarding smoke alarms for the state of Michigan. It will be available in the near future. The rule sets are on hold till September. The Department is looking at all 18,000 rule sets.

Mechanical Inspectors Report (MIAM)

Ed Harris, MIAM Liaison

There was no report due to Ed's absence.

Registration Report

Chairperson Brian Carter

This is our lowest meeting turnout at 86 registrants and 12 guests.

Unfinished Business:

There was no unfinished business.

New Business:

Phil Clark reported on the RECI “Evening with the Inspectors Program” was a huge success. Tom Bowes suggested that we get involved with the MPSC task group on EVSE. Phil Clark suggested that we plan on discussing this at the August Meeting.

Announcements:

Adjournment: There was a Motion to Adjourn was Supported and the Motion Passed Meeting adjourned 3:50 PM.

Respectfully Submitted

A handwritten signature in black ink that reads "David Williams". The signature is written in a cursive style with a large initial 'D'.

David Williams
Secretary

Next Board Meeting -
Wednesday, August 10, 2011. Brookshire Inn, Williamston, Michigan