



# Michigan Chapter International Association of Electrical Inspectors

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## Board of Directors Meeting Wednesday, August 8, 2012 Brookshire Inn - Williamston, Michigan

### President

Phil Clark  
Chief Electrical Inspector  
City of Detroit  
1081 Hubbard Street  
Detroit, MI 48209

### First Vice-President

Paul Knapp  
Electrical Inspector  
Walled Lake  
22001 Colgate  
Farmington Hills, MI 48336

### Second Vice-President

Robert Hoekwater  
Electrical Inspector  
City of Wyoming  
1155 28<sup>th</sup> St. SW  
Wyoming, MI 49509

### Third Vice-President

Walt Stoddard  
Inspector Member  
Underwriters Laboratories  
9500 Sterling Road  
Litchfield, MI 49252

### Treasurer

James T. Chase  
NECA  
2735 Bellingham  
P.O. Box 4207  
Troy, MI 48099

### Secretary

David Williams  
Electrical Inspector  
Delta Township  
1422 Lindy Drive  
Delta Township, MI 48917

“Let the Code Decide”

The Board of Directors meeting was called to order by Chapter President, Phil Clark at 1: PM.

Secretary David Williams performed the Roll Call and the following members were present.

Officers: President - Phil Clark, 1<sup>st</sup> Vice President - Paul Knapp, 2<sup>nd</sup> Vice President - Bob Hoekwater, 3<sup>rd</sup> Vice President - Walt Stoddard, Treasurer - Jim Chase, and Secretary - David Williams

Board Members: Frank Donovan, Tom Bowes, Brian Carter, Don LaBrenz, Dan O'Donnell, and Dan Radecki.

Pro-Tem Members –Chris Cleveland, Gary Hellmer, Mel Kooiker, George Little, Mark Shapiro, and Dave Vallier.

Excused are Board Members Don Iverson, Phil Nault, Randy Oliver, John Stoudt. Pro-Tem Members Mike Andrews, Pat Falzon, Brian Kiley, Roger Radcliffe, and Scott Weaver.

Absent Member – Pro-Tem Members Ed Harris.

President Clark asked for approval of the agenda motion by Frank Donovan supported by Jim Chase, the motion passed.

David Williams, Secretary, presented the Minutes of the June 20, 2012 Board of Directors meeting. Frank Donovan made a motion to approve the minutes as printed supported by Walt Stoddard, Motion Passed.

**Correspondence:** Secretary Williams reported on correspondence received from former board member Bill Talbot regarding his 25-year certificate.

**Treasurers Report:** Treasurer Jim Chase, presented the financial report. Jim reported our current balance of our checking and savings account is \$85,595.74. Jim also provide a check register dating back to the March Meeting. The June Meeting had an income of \$16,025.12 and expenses of \$3,267.24 and with Chapter Operating expenses showed a profit of \$12,757.88. The hotel bill has not been included in these numbers since Dave has just received the bill and there are discrepancies he is in the process of resolving. Dave Williams asked about our insurance policies. Jim stated that he has talked with other agencies and this is our best offer so far. Mark Shapiro asked regarding the PA 54 registration fee totals. It was for the registration of a speaker and postage.

### **Standing Committee Reports**

Annual Meeting Chair: Paul Knapp stated that we are planning a Code Update Course for the 2011 Code if adopted by the State. This meeting may be in need of speakers if we do not have a code update class.

Annual Guest Program Chair: Bob Hoekwater is working on the program to include a trip to the Henry Ford Museum to see the Christmas decorations. Also waiting to see if it is a full day Friday or a half day

Spring Meeting Chair: Don LaBrenz, the program will depend on the code adoption and when we can have a code update course.

Spring Guest Program Chair: Scott Weaver, Brian Carter spoke in his absence and Scott will be corresponding with the guest via email to see what the Guests want to do.

### **Meeting Location Committee.**

Chair David Williams reported that he is still working on the negotiations for the 2013 Annual Meeting with the Sheraton Hotel in Ann Arbor that was approved by the Board at the June Meeting. The contract is getting closer, but it is not ready to be signed. We are looking at sites for the 2014 meetings and we welcome any suggestions. Bob Hoekwater, mentioned about going to Frankenmuth in June or December.

2012 Annual Meeting, Detroit Doubletree Hotel, December 6<sup>th</sup> and 7<sup>th</sup>.

2013 Spring Meeting, Lexington Hotel, Delta Township, March 14<sup>th</sup> and 15<sup>th</sup>.

2013 Summer Meeting, Great Wolf Lodge, Traverse City, June 20<sup>th</sup> and 21<sup>st</sup>.

2013 Annual Meeting, Sheraton Ann Arbor Hotel in Ann Arbor, December 4<sup>th</sup> and 5<sup>th</sup>.

### **Membership Committee Report:**

Chair Dan Radecki reported we have 378 Members 221 Inspector and 157 Associate Members.

### **Nominating Committee**

Chair Dan Radecki reported that the committee consists of Phil Clark, Bob Hoekwater, Don LaBrenz, Mike Andrews and Secretary, Dave Williams. The committee met on July 13, 2012, with Mike Andrews being excused. Dan referenced that the survey forms were an important tool for the committee. The Committee based their decisions on what is best for the Chapter. The 2013-2014 Nominating Slate is as follows: President Phil Clark, 1<sup>st</sup> VP Bob Hoekwater, 2<sup>nd</sup> VP Walt Stoddard, 3<sup>rd</sup> VP Dan Radecki, Treasurer Jim Chase, Secretary David Williams. Board Members Tom Bowes, Brian Carter, Frank Donovan, Don Iverson, Paul Knapp, Don LaBrenz, George Little, Dan O'Donnell, John Stoudt, and Scott Weaver. Western Section Representative Frank Donovan. Pro-Tem Members include: Mike Andrews, Chris Cleveland, Patrick Falzon, Gary Hellmer, Brian Kiley, Mel Kooiker, Phil Nault, Randy Oliver, Roger Radcliffe, Mark Shapiro, Dave Vallier and Maurie Van Nevel.

Jim Chase asked if Paul Knapp gave up his spot as the incoming President. Dan stated again that the committee did what they felt was the best for the chapter. Jim asked about the philosophy of working your way through the chairs. Jim asked if this is the position this board wanted to take. Phil Clark stated there was no automatic ascension through the chairs. He also stated that it is important that the individuals needed to prepare themselves for the position they desire. Mark Shapiro asked if the board could vote down the proposed slate. Dan Radecki stated that the Board does not have to approve the slate per the Bylaws. Bob Hoekwater stated that it was a very

tough decision by the committee and felt it was the best decision for the chapter at this time. Don LaBrenz said that none of us are guaranteed a position on the Board and also referenced the tough decision by the committee. Brian Carter stated that Paul has worked hard and fill all of the previous positions. Should he just stay at 1<sup>st</sup> Vice President instead of going back to being a Board Member. Phil stated this is a committee of the Board and the Board should endorse this slate. Dave Williams stated that the Bylaws and the Policy Manual do not require the board to approve the Nominating Slate. Frank Donovan felt that the committee is working on behalf of the Board and should vote on the slate. Jim Chase stated that Paul served the positions as 3<sup>rd</sup> Vice, 2<sup>nd</sup> Vice and 1<sup>st</sup> Vice and should be selected to continue through the chairs to serve as our President. In a straw poll of the Board Members it was 6 in favor of the slate and 4 against the slate. There were no motions made. Walt Stoddard felt that when he was asked to go through the chairs he had assumed that he would be President after going through the chairs. Tom Bowes mentioned that it is unusual for an organization to have an automatic ascension.

#### **Bylaw and Policy Committee Report:**

Chair Frank Donovan reported on the status of the policy manual. President Clark expressed his appreciation for the committees work and stated that we expect to see a final document by the Annual Meeting.

#### **Legislative Committee Report:**

Chair Phil Clark reported that there is not much to report since the legislators are on recess.

#### **Western Section Report:**

Representative Bob Hoekwater reported that the section meeting this year is in Fort Smith, Arkansas September 16-19, 2012, at the Holiday Inn. The IAEI Western Section Website has the program information available as well as web registration. The PA 54 Credits for the section meeting will likely be 16 Credits Hours 13 Technical 3 Plan Review. Phil Clark asked about supporting those that are requested to attend meetings at the Section meeting to cover their registration with the exception of the Section Rep who receives travel and lodging as well. Motion by Jim Chase supported by Walt Stoddard. Motion carried. Bob Hoekwater made a motion to support the President in his registration since the Membership Chair is unable to attend. The motion was supported by Frank Donovan and passed.

#### **Website Report:**

Chair Dave Williams reported he has not started on the website upgrade at this time. Presently we have had over 16,000 page views this year. In 2011 we had over 31,000 page views about two thousand more than 2010.

#### **State of Michigan Report:**

State Electrical Chief Dan O'Donnell reported on the 2011 Code. The Code Rules were sent to the Legislative Services Bureau on August 3<sup>rd</sup>. The Advisory Committee finished in February and it took a long time to complete the Regulatory Impact Statement. Dan did not feel optimistic about the code being adopted this year. He will ask Mr. Poke if we can have a code update course in December. He stated that classes already PA 54 approved are able to continue until the new code is adopted. Dan stated that the PA 54 Classes are being scrutinized for approval more now than ever before. The Inspector Registrations expire on September 16, 2012.

**Unfinished Business:**

Phil Clark was to appoint members to review the sound system options. Phil will follow through for the next meeting.

George Little reported on the chapter providing Online Training. He researched the idea and spoke to various providers. He explained the issues involved including the costs and it was felt that it is not in the best interest of the chapter to pursue. Phil asked George to have the Education Committee investigate this further and report back in December.

**New Business:**

Phil Clark recognized the work and dedication that Gary Hellmer gave to our organization during his term on the Board. Gary will be replaced in his position with the Local due to a change in the administration at the Local.

**Adjournment:**

There was a Motion to adjourn by Don LaBrenz and supported by Jim Chase and the motioned passed.

Meeting adjourned at 2:50 PM.

Respectfully Submitted

A handwritten signature in black ink that reads "David Williams". The signature is written in a cursive, flowing style.

David Williams  
Secretary

Next Board Meeting -  
Wednesday, December 5, 2012. Doubletree Hotel, Detroit, Michigan