



## Michigan Chapter International Association of Electrical Inspectors

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### Board of Directors Meeting Wednesday, June 19, 2013 Great Wolf Lodge, Traverse City, Michigan

#### President

Phil Clark  
Electrical Inspector  
City of Southfield  
1081 Hubbard Street  
Detroit, MI 48209

#### First Vice-President

Robert Hoekwater  
Electrical Inspector  
City of Wyoming  
1155 28<sup>th</sup> St. SW  
Wyoming, MI 49509

#### Second Vice-President

Walt Stoddard  
Inspector Member  
Underwriters Laboratories  
9500 Sterling Road  
Litchfield, MI 49252

#### Third Vice-President

Scott Weaver  
Electrical Inspector  
City of East Lansing  
410 Abbott Road  
East Lansing, MI 48823

#### Treasurer

James T. Chase  
NECA  
2735 Bellingham  
P.O. Box 4207  
Troy, MI 48099

#### Secretary

David Williams  
Electrical Inspector  
Delta Township  
1422 Lindy Drive  
Delta Township, MI 48917

“Let the Code Decide”

The Board of Directors meeting was called to order by President, Phil Clark at 2:12 PM.

Secretary David Williams performed the Roll Call and the following members were present. Officers: President - Phil Clark, 1<sup>st</sup> Vice President - Bob Hoekwater, 2<sup>nd</sup> Vice President – Walt Stoddard, 3<sup>rd</sup> Vice President – Scott Weaver, and Secretary - David Williams. Board Members: Tom Bowes, Brian Carter, Frank Donovan, Don Iverson, Don La Brenz, George Little, Dan O’Donnell, Dan Radecki and John Stoudt. Pro-Tem Members – Mike Andrews, Chris Cleveland, Pat Falzon, Brian Kiley, Mel Kooiker, Phil Nault, Randy Oliver, Roger Radcliffe, David Vallier and Maurie Van Nevel. Treasurer - Jim Chase was Excused. Absent Pro-Tem Member Grace Trudell. Guests: Membership Chair Paul Knapp, Tim McClintock NFPA, Members Fred Radner and David Sniderman.

David Williams, Secretary, presented the Minutes of the March 13, 2013 Board of Directors meeting. Tom Bowes made a motion to approve the minutes as presented supported by John Stoudt, Motion Passed Unanimously.

**Correspondence:** Secretary, Williams, reported information from the IAEI regarding purchasing 2014 NEC Code books at a pre-printed price. He also received responses from Eric Moore and Tony Tomasin regarding the vacancy on the Pro-Tem Committee. Bob Hoekwater also mentioned that Ernie Harju of the UP was also interested in the Pro-Tem position.

**Treasurers Report:** In Jim’s absence, he provided the copies of the treasurers report and provided the financial status of the chapter. He reported that our balance as of June 14, 2013 was \$79,954.24. Profit and Loss for the December Meeting had a net profit of \$2,222.16.

#### Standing Committee Reports Education Committee

Chair, George Little, complimented Program Chair, Bob Hoekwater, for organizing two programs for the June meeting in case the adoption of the 2011 Michigan Electrical Code was delayed.

## **Education Committee (Cont.)**

Summer Meeting Chair, Bob Hoekwater, reported that the program for the Summer meeting is going as scheduled. There was discussion regarding having a code update class at the Annual Meeting in December or at a different date and location. Phil Clark asked the Education Committee to consider this issue and report back at the August Board Meeting.

Summer Guest's Chair, Walt Stoddard, stated that the increased number of guests attending the program this time has created some issues in scheduling and needs additional help with transportation.

## **Audit Committee.**

Chair, Walt Stoddard, reported that the Audit of the Chapters financial records was completed on April 24, 2013. The committee consisting of Walt Stoddard, Dan O'Donnell, Mel Kooiker and David Williams along with their approval, recommend to the board the following items. 1. Move toward electronic invoice retention. 2. Means of collating invoices by a reference in the memo line. And, 3. Implement a budget annually. The Audit and tax information was sent to the IAEE office and the Western Section Secretary, as required. President Clark assigned the budget committee to take up the recommendations of the Audit Committee Report. They are to come up with recommendations to the board on how to handle invoices.

## **Budget Committee.**

Chair, Bob Hoekwater, reported that the budget committee will be focusing on our actual real costs of providing the seminars. Don LaBrenz suggested that the committee set up a time to finalize the budget. The Board asked that a working budget be completed by the Annual Meeting.

## **Bylaw and Policy Committee:**

Chair, Chris Cleveland, reported that the committee reviewed a couple of action items including a proposal to amend the Bylaws. Chris stated that the motion at the March Meeting to codify the progression through the chairs once elected to 3<sup>rd</sup> Vice-President, was ruled out of order by the chair. Frank Donovan expressed disappointment that did the committee not bring language forward as directed by the Board at the March Meeting. Walt Stoddard made a motion stating: By this motion the board Directs the Bylaws and Policy committee to prepare proposed bylaw changes to reflect the board vote of Sept 5, 2012 regarding progression through the chairs. To be presented to the Board at the August 2013 Meeting. Supported by Frank Donovan. Motion Passed by Roll Call Vote 9-3. Those in favor of the motion: Walt Stoddard, Scott Weaver, Dave Williams, Tom Bowes, Frank Donovan, Don Iverson, George Little, Dan O'Donnell, and John Stoudt. Those against Bob Hoekwater, Don LaBrenz and Dan Radecki.

Phil Clark stated that the Policy Manual needs to be updated to include the duties and items that are performed by our officers and committees. Tom Bowes brought up the issue of voting via email to take action between meetings.

## **Legislative Committee:**

Chair, Don Iverson, reported on HB 4591 to allow more people to perform electrical work without licenses. Dan O'Donnell stated that the wording in the bill does not have limitations on the amount of work that those falling under this exemption can do. Regarding the 2012 Michigan Residential Code, Dan stated the committee will be starting in September to review the changes. It does not look like it will be adopted until late 2014 at the earliest.

### **Meeting Location Committee.**

Chair, Dan Radecki, reported on the signing of the contract for December 2014 at the Bavarian Inn, Frankenmuth. The committee recommended for the June 2014 Meeting to be held at the Comfort Inn in Mount Pleasant. Motion was made by Tom Bowes to approve the recommendation seconded by Frank Donovan. Motion passed unanimously.

2013 Summer Meeting, Great Wolf Lodge, Traverse City, June 20<sup>th</sup> and 21<sup>st</sup>.

2013 Annual Meeting, Sheraton Hotel in Ann Arbor, December 5<sup>th</sup> and 6<sup>th</sup>.

2014 Spring Meeting, Holiday Inn Express in Cutlerville (Grand Rapids) March 6<sup>th</sup> and 7<sup>th</sup>.

2014 Summer Meeting Comfort Inn Suites, Mt. Pleasant, June 12<sup>th</sup> and 13<sup>th</sup>.

2014 Annual Meeting Bavarian Inn, Frankenmuth, December 4<sup>th</sup> and 5<sup>th</sup>.

### **Membership Report:**

Chair, Paul Knapp, reported that Chapter Business cards have been made and are available for people to pass around. We have 428 Electrical Inspectors in Michigan and 225 are not members. The membership committee has met and one of the recommendations is to have a code update class at the Annual Meeting. We have 407 members in which 207 are inspector members. This is an increase of 29 members since March. He provided a written report to the board and asked if anyone had any questions or comments. No action was taken.

**COCM and MIAM Liaisons** Phil Clark stated that MIAM is interested in having a liaison with their organization.

### **Website Report:**

Chair, Dave Williams, reported that the website that was completely updated at the beginning of the year is now showing statistics. The number of website hits – April 14,110, May 48,552, First half of June 24,975. Page Views in April we had 7,370, May 19,184 and part of June 10,092.

Bob Hoekwater ask to have a Meeting Archive Page to have the program information, the guest program information and the PA 54 credits for that meeting and number of attendees. George Little asked about the Code Panel Questions not being put on the website. Dave stated when he receives them he will publish them on the site. At the request of Chair, Dave Williams, Phil Clark appointed George Little to the Website committee.

### **Western Section Report:**

Representative Frank Donovan reported on the 2013 Western Section Meeting in Colorado Springs, CO in September 15-18, 2013. The main topic and highlight of this years meeting is the introduction of the new 2014 National Electrical Code and the IAEI Analysis of the Changes book based on the new code. The Section meeting will be approved for Michigan PA 54 Credits. There was a motion by David Williams and supported by Tom Bowes to sponsor a Break at the Western Section Meeting which includes a full page add in the Program booklet at a cost of \$500.00. The motion passed unanimously. There was a motion by Bob Hoekwater and supported by Don LaBrenz to reimburse the expenses to include registration, travel and lodging for the Western Section Rep, Membership Chair, Education Chair, and Secretary to attend the Western Section Meeting not to exceed \$1,500.00 per person. Each of those members have meetings to attend at the Section Meeting. They are required to attend all functions and provide documentation of there attendance. Motion passed.

**State of Michigan Report:**

State Electrical Chief Dan O'Donnell reported on adoption of the 2011 Michigan Electrical Code and that the State is accepting code update class applications. He also addressed the change in PA-54 that an inspector cannot contract electrical work in a municipality where they provide inspections.

**Meeting Registration Report:**

Brian Carter reported that we have 165 pre-registered and 21 guests. The final attendance numbers included 177 Attendees and 23 Guests.

**Unfinished Business:**

There was also an issue of looking into a sound system for the chapter to purchase. Tom Bowes presented information from research by him and Bob Hoekwater. Tom Bowes made a motion to purchase the Bose Sound System to not exceed \$4,000, Supported by Scott Weaver. Motion Passed unanimously.

Phil Clark Nominated Vince Cooley to fill the Pro-Tem Vacancy. Has been in the electrical industry for a number of years and has worked for the city of Detroit for twelve years. He has been n IAEI member since March of this year. It was moved by Bob Hoekwater and supported by Dan Radecki. There was a Roll Call Vote 4 in favor 8 against. Those in favor of the motion: Bob Hoekwater, Tom Bowes, Don LaBrenz and Dan Radecki. Those against Scott Weaver, Dave Williams, Tom Bowes, Frank Donovan, Don Iverson, George Little, Dan O'Donnell, and John Stoudt. One person abstaining. The motion failed.

Secretary, David Williams referenced the Annual Meeting where the President was to appoint a committee regarding approving IAEI CEU's through the chapter. Phil assigned that to the Education Committee.

**New Business:** George Little stated that the RECI would be interested in having a joint effort in presenting a class to become a provisional inspector. The change in Act 54, a person has to have 18 hours of training to become a provisional inspector. Phil Clark asked the education committee to research the options.

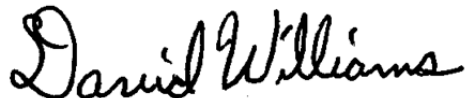
Scott Weaver asked about saying the pledge at our Board Meetings. It was agreed to do that in the future.

Scott Weaver also asked about the Chapter developing a mission statement. Scott and Walt Stoddard will work on that project.

**Announcements:** No Announcements

Motion to adjourn by Walt Stoddard and seconded by Frank Donovan. Meeting Adjourned at 5:45 PM

Respectfully Submitted



David Williams  
Secretary

Next Board Meeting -  
Wednesday, August 7, 2013. Brookshire Inn, Williamston, Michigan