



## Michigan Chapter International Association of Electrical Inspectors

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### Board of Directors Meeting Wednesday, August 7, 2013 Brookshire Inn, Williamston, Michigan

#### President

George Little  
Electrical Inspector  
Orchard Lake  
31180 Westhill  
Farmington Hills, MI 48336

#### First Vice-President

Robert Hoekwater  
Electrical Inspector  
City of Wyoming  
1155 28<sup>th</sup> St. SW  
Wyoming, MI 49509

#### Second Vice-President

Walt Stoddard  
Inspector Member  
Underwriters Laboratories  
9500 Sterling Road  
Litchfield, MI 49252

#### Third Vice-President

Scott Weaver  
Electrical Inspector  
City of East Lansing  
410 Abbott Road  
East Lansing, MI 48823

#### Treasurer

James T. Chase  
NECA  
2735 Bellingham  
P.O. Box 4207  
Troy, MI 48099

#### Secretary

David Williams  
Electrical Inspector  
Delta Township  
1422 Lindy Drive  
Delta Township, MI 48917

“Let the Code Decide”

The Board of Directors meeting was called to order by President, Phil Clark at 1:30 PM.

Secretary David Williams performed the Roll Call and the following members were present. Officers: President - Phil Clark, 1<sup>st</sup> Vice President - Bob Hoekwater, 2<sup>nd</sup> Vice President – Walt Stoddard, 3<sup>rd</sup> Vice President – Scott Weaver, Treasurer - Jim Chase and Secretary - David Williams. Board Members: Tom Bowes, Frank Donovan, Don Iverson, Don La Brenz, George Little, Dan O’Donnell and Dan Radecki. Pro-Tem Members – Mike Andrews, Pat Falzon, Mel Kooiker, Grace Trudell and David Vallier. Board Members Excused: Brian Carter and John Stoudt. Pro-Tem Members Excused: Chris Cleveland, Brian Kiley, Phil Nault, Randy Oliver, Roger Radcliffe and Maurie Van Nevel.

Guests: Membership Chair - Paul Knapp.

President, Phil Clark, passed the gavel to 1<sup>st</sup> Vice President, Bob Hoekwater and made an announcement that he was resigning as the Chapter President effectively immediately. Phil stated that he and the Board did not appear to be going in the same direction and it was in the best interest of the chapter that he steps down. 1st Vice, Bob Hoekwater, made a motion that the board accept the resignation and to appoint Past-President George Little as Chapter President for the remaining of the term and to appoint Mike Andrews to the vacant position of Board Member, and to have Tony Tomasin and Vince Cooley appointed to the vacant positions as Pro-Tem Members. Don LaBrenz supported the motion. The Roll Call Vote was 10 in favor and 2 opposed. Those in favor were Walt Stoddard, Scott Weaver, Jim Chase, Dave Williams, Tom Bowes, Don Iverson, Don LaBrenz, George Little, Dan Radecki, Phil Clark and those opposed were Frank Donovan and Dan O’Donnell.

President, George Little, assumed the role as president. Phil Clark assumed the position of exofficio and made a motion to approve the agenda and supported by Bob Hoekwater. Motion passed unanimously.

David Williams, Secretary, presented the Minutes of the June 19, 2013 Board of Directors meeting. Phil Clark made a motion to approve the minutes as presented supported by Jim Chase, Motion Passed Unanimously.

**Correspondence:** Secretary, Williams, reported on email correspondence that had been forwarded to the Board already. Mostly relating to the purchasing of a new sound system.

**Treasurers Report:** Treasurer Jim Chase reported, Profit / Loss for the June Meeting Chapter Income \$982.04 Guest Program \$2,910.00 Meeting Registration \$35,995.00 Total Meeting Income \$40,477.04 Meeting Expenses \$117.30 Guest Expenses \$2,614.36 Hospitality Expenses \$919.25 Total Meeting Expenses \$35,629.71 Including Chapter expenses the June Meeting was a couple hundred dollars short of breaking even. Balance sheet \$80,504.96, the report also included the check register of the checks written.

## **Standing Committee Reports:**

### **Education Committee**

Chair, George Little, reported on the possibility of a second code update class for the December Meeting. George reported on the committees report on the positive and negative reasons to have a second class. The Board agreed that a class for the December Meeting should not take place. Walt Stoddard asked that we place that on the December meeting survey. George also discussed about an individual providing a class and being able to receive IAEI CUE's. The IAEI will only approve and provide CEU's for classes approved by the Chapter.

Annual Meeting Chair, Bob Hoekwater reported that Mark Ode, UL, would provide a couple different programs. All programs are a day and a half unless there is a code update.

Annual Meeting Guest's Program Chair, Walt Stoddard will be contacting the convention bureau.

Spring Meeting Chair, Scott Weaver has volunteered to set-up the Technical Program for the meeting.

Spring Meeting Guest's Program, Walt Stoddard has volunteered to organize the program. Grace Trudell has also volunteered to assist.

### **Budget Committee.**

Chair, Bob Hoekwater, reported that the budget was going well. The Audit Committee had proposals regarding the chapter having a budget. At the June meeting the board asked the budget be ready for the Annual Meeting. Chair Bob Hoekwater submitted his resignation for the Budget Committee chair position.

### **Bylaw and Policy Committee:**

Chair, Chris Cleveland, was unable to attend and provided a report from the committee regarding three items for the policy manual. George mentioned that the committee was unable to attend a scheduled meeting and this report has not been reviewed by the committee. Phil Clark agreed and suggested that the report be tabled at this time. Bob Hoekwater made a Motion to table the report and was supported by Phil Clark, motion passed unanimously. Frank Donovan had submitted a request to dismiss the Bylaw Committee from further action regarding progressing through the chairs. Motion by Frank Donovan and supported by Dave Williams. Motion passed unanimously. Frank made a motion in the form of a resolution to the Board regarding going through the chairs. The motion was withdrawn. Phil Clark made a motion to have the Board review the information Frank provided and to have email correspondence regarding this issue. There shall be 20 days to allow for review Supported by Walt Stoddard. Motion Carried.

### **Meeting Location Committee.**

Chair, Dan Radecki, reported on a proposal to go back to the Great Wolf Lodge for the June 2015 Meeting. Phil Clark made a motion to accept the committees recommendation and go back to Great Wolf, supported by Jim Chase. Motion passed unanimously.

2013 Annual Meeting, Sheraton Hotel in Ann Arbor, December 5<sup>th</sup> and 6<sup>th</sup>.

2014 Spring Meeting, Holiday Inn Express, Grand Rapids, March 6<sup>th</sup> and 7<sup>th</sup>.

2014 Summer Meeting Comfort Inn Suites, Mt. Pleasant, June 12<sup>th</sup> and 13<sup>th</sup>.

2014 Annual Meeting Bavarian Inn, Frankenmuth, December 4<sup>th</sup> and 5<sup>th</sup>.

Phil Clark brought up a question regarding how the Comp Rooms at the hotel are handled. It was agreed that this needs to be included in the O & P Manual. Tom Bowes suggested proposed language be presented and forwarded to the Bylaw and Policy Committee.

Dave Williams discussed some of the items from the June Meeting Survey and how we proceed in the future. It was agreed to have a full breakfast both days of the seminar. Motion Phil Clark supported by Tom Bowes, motion passed unanimously. We will go with a banquet seating at future meetings. Having a dinner on Thursday will be added to the next survey and inform them of the additional costs involved.

### **Membership Report:**

Chair, Paul Knapp, reported that we picked up four new members and we will email the Membership Report to the Board Members due to time constraints.

### **Website Report:**

Chair, Dave Williams, reported that the new page Mr. Hoekwater requested regarding previous programs has been added.

### **Western Section Report:**

Representative Frank Donovan reported on the 2013 Western Section Meeting in Colorado Springs, CO in September 15-18, 2013. The main topic and highlight of this years meeting is the introduction of the new 2014 National Electrical Code and the IAEI Analysis of the Changes book based on the new code. The Section meeting is approved for Michigan PA 54 Credits for 14 Technical Credits.

### **State of Michigan Report:**

State Electrical Chief Dan O'Donnell reported had nothing to report legislatively. He reported on the Inspector Class provided by the State for people to become inspectors.

### **Unfinished Business:**

The Sound System has been purchased and will be used at the Annual Meeting.

Dave Williams referenced the change in the Bylaws to allow the use of electronic balloting by deleting the term "Mail".

Dave made a motion to allow electronic balloting when they are unable to meet in person, supported by Tom Bowes. Motion passed unanimously.

### **New Business:**

Phil Clark brought up a sensitive issue from the June meeting regarding sexual harassment. President George Little appointed a committee to investigate the issue.


Frank Donovan asked that the Bylaw committee also take up the ex-officio position provisions. This was given to the committee. Frank made a motion to take this issue from the Bylaw committee supported by Dave Williams. Motion carried.

Walt Stoddard made a motion for the chapter to purchase a copy of Roberts Rules of Order for the two Parliamentarians supported by Bob Hoekwater. Motion Carried.

**Announcements:** No Announcements

Motion to adjourn by Phil Clark and seconded by Jim Chase. Meeting Adjourned at 3:40 PM.

Respectfully Submitted

A handwritten signature in black ink that reads "David Williams". The signature is written in a cursive, flowing style.

David Williams  
Secretary

Next Board Meeting -  
Wednesday, December 4, 2013. Sheraton Hotel, Ann Arbor, Michigan