



## Michigan Chapter International Association of Electrical Inspectors

P.O. Box 306 Monroe, Michigan 48161  
Phone 313-235-7751 313-235-0284 Fax  
Web Site: [www.IAEI-Michigan.org](http://www.IAEI-Michigan.org)

### Board of Directors Meeting August 11, 2004 Williamston, Michigan

#### President

David A. Williams  
Electrical Inspector  
Delta Township  
1422 Lindy Drive  
Lansing, MI 48917  
517-321-2878  
DWilliams@DeltaMI.gov

#### First Vice-President

Hal Richmond  
Electrical Inspector  
City of Sterling Heights  
38202 Sleigh Drive  
Sterling Heights, MI 48301  
586-446-2370

#### Second Vice-President

Dennis Cassady  
Electrical Inspector  
Kentwood  
4900 Breton Avenue  
P.O. Box 8848  
Kentwood, MI 49518  
616-554-0701

#### Third Vice-President

Frank Donovan  
Electrical Inspector  
City of Jackson  
7977 S. Portage Road  
Jackson, MI 49201  
517-788-4016

#### Treasurer

James T. Chase  
NECA  
25180 Lahser  
P.O. Box 385  
Southfield, MI 48037  
248-355-3500

#### Secretary

Darrick Whitaker  
P.O. Box 306  
Monroe, MI 48161  
313-235-7751  
whitakerd@tteenergy.com

The meeting was called to order by George Little at 1:20 PM. Roll call was taken and a quorum was present.

The minutes of the June 16, 2004 meeting were reviewed. Motion to accept the minutes was made by John Hartigan, seconded by Dennis Cassady, motion carried.

Correspondence reviewed was supplied by Ed Harris on his liaison duties with the Mechanical Inspectors Association. He stated that he had attended their July meeting and it was discussed that we could possibly have a presentation on inspection coordination between electrical and other inspection disciplines.

Treasurer, Jim Chase gave the financial report. After some discussion on book costs and money transfer, Phil Clark made a motion to accept the report, seconded by Frank Maisano. Motion carried.

The Annual Program Chairman, Hal Richmond was absent but provided a report that the tentative programs will include an offering on overcurrent protection and fusing, communications, and a code panel. David Williams stated that new officers and Board members will be sworn in at the business meeting and there would not be a banquet.

Annual Meeting Guests Program Chairman, Dennis Cassady reported that the current plan is to have a class on makeup and scrape book making.

Spring Meeting Program Chairman, Ed Harris reported he is working on a program to cover the "gray" areas of inspection overlap and possibly a cross over presentation on the codes. George Little asked if a presentation on manufactured homes and mobile homes inspection could be added.

Membership Chairman, John Hartigan discussed the problems he has had with the International Office software and printing the membership report. He reported that the chapter has seven hundred seventy eight (778) members and one hundred sixty five (165) have been deleted from the roll.

John stated the chapter is down two point six per cent (2.6%) and the average is five point six per cent (5.6%). He also talked with the Western Section Membership Chairman Ronald F. Schapp and he had no answers to why membership was falling off. John asked if anyone would be interested in assuming the membership chairperson position and there were no takers. Ed Harris questioned if there is a cross-reference list to see whom we lost. David Williams replied "No, but he could review past list on file from 2000 and see if there were any explainable trends". Phil Clark stated that the International Office should have policies and procedures, which would help the section chairperson with these problems.

**"Let the Code Decide"**

Future Site Selection Chairman, Jim Chase reported that there are no changes since the last meeting.

Virgil Monroe, Senior Electrical Inspector, State of Michigan, reported that there was nothing new on the legislative table. He also stated that he has been promoted to Chief of the electrical division. He talked about several manpower employment agencies that have been supplying labor to electrical contractor on the western side of the state. This is a violation of State law and they have been notified to cease this practice. David Williams asked Virgil if he had heard of any proposed bills to require persons who are registered electrical inspectors to surrender their electrical contractor licenses. Virgil replied that he has not seen any bills on that issue.

Dave Burns gave a report on the review of the education committee study of the inspector school expenses. The class lost six hundred (600) dollars even though there were donations to off set the costs. Dave Burns stated that the committee recommends that the board require that there be a minimum class size of twenty (20) and the fee be three hundred and sixty (360) dollars. Phil Clark commented that one of the main goals of this group is education to its members and we should make every effort to keep the fee down. David Williams made a motion to that the Board accept the committees report and raise the class fee to three hundred and sixty (360) dollars and a minimum class size be twenty (20), motion was seconded by John Hartigan. Motion passed thirteen in favor and one against.

Dennis Cassady and David Williams have volunteered to work on the web site..

Western Section Representative, David Williams stated that the Western Section meeting will be September 19 thur 22, 2004 in West Des Moines, Iowa. John Hartigan reported that he has submitted to the state paper work for fourteen (14) hours of PA 54 credit, twelve (12) Technical and two Specialty.

Western Section 2006 Chairman, Phil Clark reported that various committees meet this morning and plans for the entertainment and the other various Chapter responsibilities are being firmed up. He also reported that those who are attending the 2004 section meeting would be talking with their counterparts to gain information.

Secretary, Darrick Whitaker reported of the three hundred thirty seven (337) ballots mailed out on the bylaws revision vote, he has received one hundred and twenty eight (128) in favor and two against. David Williams will submit the revised bylaws to the Western Section Board for action at the Iowa meeting.

The nominating committee recommends that David Williams remain the Chapter President and George Little the Board chairman. George Little presented the committees recommendations as follows: President, David Williams, First Vice, Dennis Cassady, Second Vice, Frank Donovan, Third Vice, Phil Clark, Treasurer, Jim Chase, Secretary, Darrick Whitaker, Board members, Brian Carter, Don LaBrenz II, Mel Kooiker, Phillip Nault, Ed Harris, John Hartigan, Paul Knapp, Frank Maisano, and Mark Shapiro. Prottem members as follows: David Burns, Gary Polulak, Brian Kiley, Virgil Monroe, Robert Nalbach, Randy Oliver, David Sniderman, Robert Parrent, Dave Vallier, John Stoudt, Matt Bemis, and Roger Radcliffe. George also stated that this time we had a very good response and had many more persons who wish to on the Board than we had room for. A motion to accept the committee's proposed slate was made by Ed Harris, and seconded by Jim Chase. Motion carried.

There were no announcements or unfinished business.

Under new business Frank Maisano stated that the chapter should offer John Hartigan assistance with software and training to aid him in his position of membership chairman. A motion was made by Frank Maisano, and seconded by Phil Clark to provide John Hartigan with needed software and training to continue his duties. Motion carried.

Paul Knapp stated that the 2006 committee recommends we get a booth at the Iowa meeting, the cost is five hundred (500) dollars and we would get one free registration with it. John Hartigan made a motion to pay the shipping expense for 2006 advertising materials and the booth fee. Paul Knapp seconded the motion. Motion carried.

David Williams reported that he has been asked to be a member of the Western Section Code Panel member pool. A motion was made by Frank Donovan and seconded by Ed Harris to support David's membership in the pool. Motion carried.

The next board meeting will be December 1, 2004 at the Novi Sheraton, Novi, Michigan.

The meeting adjourned at 4:15 PM.

Attendance: David Williams, Dennis Cassady, Frank Donovan, Jim Chase, Darrick Whitaker, George Little, Brian Carter, Phil Clark, Ed Harris, John Hartigan, Paul Knapp, Frank Maisano, Dave Burns, Phillip Edelheit, Don LaBrenz II, Virgil Monroe, Melvin Ott, Randel Tooker.

Absent: Roy Etelamaki, Robert Nalbach, and Phil Nault.

Excused: Mel Kooiker, Mark Shapiro, David Sniderman, Phillip Edelheit, William Talbot, and David Vallier.