



## Michigan Chapter International Association of Electrical Inspectors

P.O. Box 306 Monroe, Michigan 48161  
Phone 313-235-7751 313-235-0284 Fax

Web Site: [www.IAEI-Michigan.org](http://www.IAEI-Michigan.org)

### Board of Director's Meeting Minutes December 1, 2004 Sheraton Inn - Novi, Michigan

#### President

David A. Williams  
Electrical Inspector  
Delta Township  
1422 Lindy Drive  
Lansing, MI 48917  
517-321-2878  
DWilliams@DeltaMI.gov

#### First Vice-President

Hal Richmond  
Electrical Inspector  
City of Sterling Heights  
38202 Sleigh Drive  
Sterling Heights, MI 48301  
586-446-2370

#### Second Vice-President

Dennis Cassady  
Electrical Inspector  
Kentwood  
4900 Breton Avenue  
P.O. Box 8848  
Kentwood, MI 49518  
616-554-0701

#### Third Vice-President

Frank Donovan  
Electrical Inspector  
City of Jackson  
7977 S. Portage Road  
Jackson, MI 49201  
517-788-4016

#### Treasurer

James T. Chase  
NECA  
25180 Lahser  
P.O. Box 385  
Southfield, MI 48037  
248-355-3500

#### Secretary

Darrick Whitaker  
P.O. Box 306  
Monroe, MI 48161  
313-235-7751  
whitakerd@dteenergy.com

Board President George H. Little called the meeting to order at 3:40 PM. Roll call was taken and a quorum present. The following were in attendance: David Williams, Dennis Cassady, Frank Donovan, Phil Clark, Jim Chase, Darrick Whitaker, George Little, Frank Maisano, David Burns, Randel Tooker, Brian Carter, Ed Harris, John Hartigan, Paul Knapp, Mel Kooiker, Don LaBrenz II, Robert Nalbach, Phil Nault, Mel Ott, David Sniderman, William Talbot, Dave Vallier, and Virgil Monroe.

Excused: Hal Richmond, Mark Shapiro, Phil Edelheit, and Roy Etelamaki

Absent: None

The minutes of the August 11, 2004 Board meeting were approved as corrected. Motion by Frank Maisano, second by Phil Clark.

Correspondence reviewed, by Secretary Darrick Whitaker, consisted of information on the Western Section Secretaries meeting minutes from Section Secretary Ed Lawry and a letter from Eaton Cutler Hammer with information on the classified circuit breakers.

Treasurer Jim Chase gave the financial report. Motion by Dave Burns to accept, second by Frank Maisano, motion carried.

#### COMMITTEE REPORTS:

Chapter President David Williams read an email from Hal Richmond about his resignation from the Board. David stated the following programs have been approved for Public Act 54 credits: Metrics & the Code by Mark Sharpiro, Ashrae 90.1 – 1999 by Ronald France, Vice President Crites Tidy & Associates Inc. The NEC and Wiring Devices by Robert Pidgeon, Communicating by Henry Green, Director Bureau of Construction Codes and Fire Safety, State of Michigan, Article 240 –Overcurrent-Protection Fuse Classifications by Dave Vallier, Busmann Corporation, Explosion Proof Wiring Techniques by Scott West, Cooper-Crouse Hinds, Cable Tray Installations, by Robert D. Smith, Cooper B-Line, and a code panel questions moderated by Dave Burns.

George Little spoke of all the good work Hal Richmond has done for the Chapter and the Board over the years and stated he will be missed.

Annual Meeting Guest Program Chairman Dennis Cassady reported the guests would play bingo on Thursday morning and attend a play in the afternoon. Friday they will attend a makeup class.

Spring Meeting Program Chairman Ed Harris stated that he was continuing to plan for speakers who will cover the interconnections of the electrical codes and other building codes in the State. David Williams is assisting Ed in securing program presenters.

Spring Meeting Guest's Program Chairman Phil Clark reported that he is still investigating possible activities.

2006 Western Section Meeting Chairman Phil Clark reported that the sub committees met before the Board meeting and will have choices and budget figures for the Board at the next meeting in March. Guest Robert Eix volunteered to assist at the 2006 section meeting.

George Little discussed the August board meeting on the proposed slate of new board members and stated the slate is ready for a vote at the general membership meeting on Friday. Frank Donovan and Virgil Monroe stated they would be at the State Electrical Administration Board meeting on Friday.

Membership Chairman John Hartigan reported the current membership stands at seven hundred and four (704). He informed the Board that he will be absent for the general membership meeting due to scheduled knee surgery on Friday. There was a lengthy discussion on the falling membership levels. John spoke on the need to get young people in the industry to join. David Williams stated that we need to get out the information on what we are all about as an organization and add more to our web site. Frank Maisano stated that the unemployment rate in the State has caused many not to renew.

Future Site Selection Chairman Jim Chase handed out a written report with the dates and locations for the meeting sites for the next two years. He also pointed out that the Spring meeting in 2005 would be one and half days not two full days as normal. Jim will also present the 2006 Annual Meeting site as the Tree Tops Resort in Gaylord. Jim spoke of the coming inspector school in January of 2005. The cost will be three hundred and sixty (\$360) dollars or ten (\$10) dollars per credit hour. The minimum count will be twenty (20) for the class to be held. The school is scheduled for January 24 to 28.

George Little reported that two hundred and thirty (230) members have pre-registered and twenty (20) guests.

Web site report, David Williams read an email from Hal Richmond, that although he had to resign from the Board he would still like to remain as the website webmaster. Discussion on whether a non-Board member should be web master was lengthy. Many Board members felt that the website report given at the Board meeting would require the webmaster to be at the Board meetings and on the board. David Williams stated that he would like to become the webmaster. A motion by Dennis Cassady, second by Frank Maisano to have David Williams become the new webmaster was made. Mel Kooiker stated he would like Hal to remain on the website committee. David Sniderman stated he would like Hal to remain as the webmaster. David Williams stated he has many ideas on up grading the website. Motion carried by a unanimous voice vote.

Virgil Monroe, Chief of the Electrical Division, State of Michigan reported that the Part 8 rules were on the State's website and they may be downloaded at no cost. They will not be mailed to each license holder as in the past. He also reported that the new senior electrical inspector is Jim Hennessey.

Western Section Representative David Williams handed out a written report on the 2004 Section meeting in Des Moines, Iowa. The Chapter's booth at the Iowa meeting was well attended and received many favorable comments. He stated the 2005 Western Section Meeting will be in Hot Springs, Arkansas. The Western Section Board of Directors approved our Bylaws and the International Board also approved them, making them in effect as of November 19, 2004. David also handed out bylaw booklets he had printed to each board member.

Unfinished Business: Paul Knapp asked Ed Harris how his liaison position with the mechanical inspectors association was going. Ed stated that there are no schedule conflicts and he will attend their next meeting and have a report for us in March. Honorary Chapter membership for the Past Chapter was discussed. It was approved by the Board in March but was never brought to vote by the membership. It was also discussed about the other Honorary Chapter members. Some of them have not had their membership renewed.

New Business: Ed Harris asked if it would be appropriate to send a letter to the head of the Department of C.I.S. to recommend the adoption of the 2005 NEC. The feeling of the board was that a committee could be formed in 2005 to address that issue. George Little stated in our new bylaws we must form an audit committee, audit the books, and report back to the board at the March meeting. The audit committee will consist of Jim Chase, George Little, David Williams, and Darrick Whitaker.

The meeting was adjourned at 5:15 PM.