



Michigan Chapter International Association of Electrical Inspectors

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Board of Directors Meeting Minutes

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“Let the Code Decide”

March 8, 2006

Kalamazoo, Michigan

Chairman, George H. Little called the meeting to order at 3:03 pm. Roll call was taken and a quorum present. The following members were present: David Williams, Dennis Cassady, Frank Donovan, Phil Clark, Jim Chase, Darrick Whitaker, George Little, Brian Carter John Hartigan, Paul Knapp, Mel Kooiker, Don LaBrenz, Phillip Nault, David Vallier, Gary Hellmer, Brian Kiley, Randy Oliver, Robert Parrent, Gary Polulak, Roger Radcliffe, David Sniderman, John Stoudt, and Mark Shapiro. Excused were Ed Harris, Virgil Monroe, and Matt Bemis. Absent was Robert Nalbach.

The minutes of the December 8, 2005 Board meeting were approved as corrected, motion by John Hartigan, seconded by Don LaBrenz.

Correspondence reviewed consisted of a Western Section Chapters meeting schedule from Ed Lawry and a letter from International Office CEO Jim Carpenter regarding the CEI program and hand outs to elected offices spreading the word for the need to have qualified electrical inspectors.

Treasurer, Jim Chase gave the financial report. Motion to accept as presented was made by Phil Clark, seconded by David Williams. The motion carried.

Committee Reports

Phil Clark, Spring Meeting Program Chairman reported the following presentations will be given and have been approved for Public Act 54 credits: “ Inspections – Special Events “, by Burt McAlister, Supervising Electrical Inspector, City of Detroit, Michigan, “ Inspector Liability “, by Mark Shapiro, Consultant, “ Pre-construction Meter Mount and Overhead Line Clearance “, by Darrick Whitaker, DTE Energy, “ Article 409 Industrial Control panels”, by Alan Manche, Manager Ind. Standards, Square D Company, “ Article 517 Plan review “, by Phil Clark, Chief Electrical Inspector, City of Detroit, Michigan, “ Article 220 Calculations “, by Robert Barna, Supervising Electrical Inspector, City of Detroit, Michigan, and a code panel moderated by Ed Harris. Panel members are Tom Lichtenstein, UL, David Williams, Chapter President, Alan Manche, Square D, Mike Forester, NEMA, Burt McAlister, Detroit, Don Offerdahl, North Dakota, and Jim Carpenter, IAEI. David Williams also stated that Jim Carpenter of the International office will be attending our meeting and will speak to the group on Thursday. We will also be acknowledging major donors to the Western Section Meeting at the Thursday night banquet.

Brian Carter, Spring Meeting Guest's Program Chairman stated that the guests program for this conference is planned as presented in the registration package information.

Membership Chairman, Ed Harris was excused due to a death in the family. Secretary Darrick Whitaker reported that the current membership is 696. He also discussed a draft letter to be sent to all registered electrical inspectors that are not chapter members. Darrick mentioned that 80 percent of those registered with the State are Chapter Members. Jim Chase reported that he has sent the IO office the registration for our Honorary Chapter Members. George Little stated that he felt that the requiring of a membership number on the registration form has added to our membership.

Jim Chase, Site Selection Chairman reported that the 2006 Annual Meeting will be at the Tree Tops Resort, Gaylord, Michigan on December 8th and 9th. The Spring 2007 meeting will be at the Lansing Sheraton, March 8th and 9th. David Williams commented that the 2007 March meeting will feature Mike Johnston, IAEE, for a Code Update Course. The summer 2007 meeting will be at the Kewadin Casino and Resort, in Sault Ste Marie, June 21st and 22nd.

Virgil Monroe, Chief Electrical Inspector, State of Michigan was excused due to scheduling conflicts. David Williams stated that the new permit State forms were available on the chapter website and go into effect April 1, 2006. David also reported that House Bill 4206 was pulled from the house floor and sent back to committee. George Little asked David if he knew of any review of the 2006 Michigan Residential Code? David replied that it will be reviewed by the Electrical Committee and has not been scheduled at this time.

Phil Clark, 2006 Western Section Chairman reported that the responsibilities of the chapter are all in place. The entertainment is under contract and the guest programs are set and under contract.

David Williams, Western Section Representative handed out room registration forms for the Grand Traverse Resort. He spoke of the golf outing planned for Sunday morning on September 17th. David also reported that vendor reservations for booths are ahead of most years. John Hartigan stated he will submit the programs for our Public Act 54 credit.

Web Manager, David Williams reported that the Chapter web site received 38,698 hits in 2005. There have been over 8,000 hits to date this year. George Little asked about site expenses. David stated he has incurred about six hundred dollars to date for high speed access. John Hartigan made a motion to reimburse David for all expenses he incurred while maintaining the web site. The motion was seconded by Jim Chase. Motion carried eight for one against. Phil Clark stated that the Chapter officers should review the expenses. There was a motion by John Hartigan to pay David \$1,000.00 for all his time spent producing and updating the website, seconded by Jim Chase. The motion carried. Phil Clark motioned and seconded by John Hartigan that the web manager be paid \$300.00 per month to manage the website. The motion failed. Mark Shapiro stated that the Board Chairman should appoint a committee to review the Website Chairman's compensation. George appointed Jim Chase, Darrick Whitaker, Phil Clark and Frank Donovan to review the various compensations for our Website Manager.

Under Announcements: Jim Chase reported on the inspector school held last January. We had 19 participants, one short of the minimum, however we held the school. George Little reported he has received many good comments on the school. Jim Chase also thanked Gary Polulak, Training Director, of the Detroit Electrical JATC for allowing us to use their training facility. Frank Donovan is running for his local county commissioner position and requested a letter of recommendation. Phil Clark made a motion, seconded by Paul Knapp to send a letter of recommendation. The motion carried.

Under Unfinished Business: David Sniderman inquired about the Chapter insurance policy on the hospitality room. Jim Chase stated he had not yet looked into it, but will when he returns to his office.

Under New Business: Phil Clark stated he will starting some in house training in Detroit, this training will offer various hours for our Public Act 54 credits. George Little discussed the "Operating Procedures and Policy Manual" handout. This is a draft and we should all review it and get our comments to either George or David Williams before the June Board meeting. David stated he would like to submit for a vote at the next August Board Meeting. David Williams appointed the following to the nominating committee: George Little, David Williams, Dennis Cassady, Frank Donovan, Phil Clark, and Darrick Whitaker. The 2007 Spring Program Chairman will be Brian Carter. The Board officers will select a date and location for the August Board meeting.

Jim Carpenter, IAEI CEO, spoke on the organizations new education opportunities. He stated the office will be adding staff to the education department. They are also working with UL to offer on line instruction. Jim also gave a brief account of the New Orleans inspector's hardships and invited any who could to volunteer to go down there to aid them.

The meeting was adjourned at 4:47 pm.