



Michigan Chapter International Association of Electrical Inspectors

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Board of Directors Meeting Wednesday, August 10, 2011 Brookshire Inn Williamston, Michigan

President

Phil Clark
Chief Electrical Inspector
City of Detroit
1081 Hubbard Street
Detroit, MI 48209

First Vice-President

Paul Knapp
Electrical Inspector
Walled Lake
22001 Colgate
Farmington Hills, MI 48336

Second Vice-President

Robert Hoekwater
Electrical Inspector
City of Wyoming
1155 28th St. SW
Wyoming, MI 49509

Third Vice-President

Walt Stoddard
Inspector Member
Underwriters Laboratories
9500 Sterling Road
Litchfield, MI 49252

Treasurer

James T. Chase
NECA
2735 Bellingham
P.O. Box 4207
Troy, MI 48099

Secretary

David Williams
Electrical Inspector
Delta Township
1422 Lindy Drive
Delta Township, MI 48917

“Let the Code Decide”

The Board of Directors meeting was called to order by Board Chairperson Frank Donovan at 1:35 PM.

Roll Call was taken by Secretary David Williams and the following members were present.

Officers: President - Phil Clark, 1st Vice President - Paul Knapp, 2nd Vice President - Bob Hoekwater, 3rd Vice President - Walt Stoddard and Secretary - David Williams
Board Members: Frank Donovan, Tom Bowes, Brian Carter, Don LaBrenz, Dan O'Donnell, Dan Radecki and John Stoudt.

Pro-Tem Members: Mike Andrews, Chris Cleveland, Gary Hellmer, Brian Kiley, George Little, Mark Shapiro, and Scott Weaver.

Excused are Treasurer Jim Chase, Board Members Don Iverson, Phil Nault, and Randy Oliver. Pro-Tem Members - Pat Falzon, Mel Kooiker, Roger Radcliffe and Dave Vallier. Absent Members – Randy Oliver and Ed Harris.

David Williams, Secretary, presented the Minutes of the June 15, 2011 Board of Directors meeting. Phil Clark made a motion to approve the minutes as printed supported Dan Radecki, Motion Passed.

Correspondence: Secretary Williams reported on emails regarding Bylaws. We received correspondence from the Western Section thanking us for sponsoring a coffee break for the Western Section Meeting.

Treasurers Report: Treasurer Jim Chase, in his absence, provided the copies of the treasurers report and provided the financial status of the chapter. He reported that our balance as of August 8th was \$69,209. Jim referenced a profit for the June Meeting of \$1,700.00 profit. Dave Williams provided a sheet showing the income and expenses for the June meeting with a profit of \$1,300. Scott Weaver asked if there is a reduction in costs if a person purchases a three-year membership. The membership fee is \$102.00 annual and 286.00 for three years.

Paul Knapp expressed concern about the reduction in profit for the June Meeting. It was explained that we reduced the costs for the registration to run closer to cover the just the costs of the meeting.

Standing Committee Reports

Education Chairperson: George Little stated we are at $\frac{3}{4}$ of the PA 54 Credits needed for the Cycle that ends in September 2012.

Program Chair Paul Knapp discussed the December meeting. There is a program that will include a panel to discuss Article 645 on Information Technologies. Phil Clark explained the purpose for the discussion panel on Article 645. Paul asked if there were any volunteers for the discussion panel.

Bob Hoekwater, Guest Chairperson: Stated that the program will include a trip to Belle Isle Conservatory, Whitney Mansion for lunch and tour, a trip to another museum. For Friday, we will solicit donations for prizes for BINGO. Transportation is always a concern. Bob discussed about getting someone familiar with the area to drive.

2012 Spring Guests Program: Don LaBrenz agreed to Chair the Guests Program with the assistance of Mike Andrews

Site Selection Committee

Chairperson David Williams

Dave reported on the following confirmed meeting dates:

2011 Annual Meeting Sheraton Four Points Detroit Metro Airport, December 1st and 2nd.

2012 Spring Meeting, Muskegon Holiday Inn, March 1st and 2nd.

2012 Summer Meeting, Gaylord Otsego Club, June 21st and 22nd.

2012 Annual Meeting, Detroit Doubletree Hotel, December 6th and 7th.

2013 Spring Meeting, Lexington Hotel, Delta Township, March 14th and 15th.

Dave discussed three proposals for the June 2013 Meeting. Crystal Mountain, in Thompsonville, Holiday Inn in Alpena, and the Great Wolf Lodge in Traverse City. The committee proposed to have the meeting at the Great Wolf Lodge in Traverse City. Phil Clark made a motion to go to the Great Wolf Lodge on June 19-21, 2013 and supported by Walt Stoddard. Motion passed.

Membership Report

Chairperson Dan Radecki

Dan stated that we have 411 members. 169 Associate Members and 242 Inspector Members.

It was discussed about sending meeting information to licensed electricians within a certain vicinity of the meeting location. Bob Hoekwater addressed obtaining a mailing list from the state for all the licensed electricians, Sign and Fire Alarm specialists. Walt Stoddard made a motion to make the initial investment for the list of the licenses and to allow the education and membership chairs decide what lists to purchase and how to utilize the list. Phil Clark supported the motion and the motion passed.

AD-HOC Committee Report

Chairperson Frank Donovan

Frank stated that the committee has not met to summarize our numbers and to finalize a budget. Should be available for the December meeting.

Bylaws & Policy Committee Report

Chairperson Frank Donovan

Frank stated that the committee met this morning, received items for the Bylaws and Procedure manual. Scheduled a meeting for October 5th in Delta Township. The committee would like to receive proposals for the Bylaws and O & P Manual.

Legislative Committee Report

Chairperson Phil Clark

Phil discussed the emergency managers legislation and the concerns for municipalities regarding this issue. Phil stated that there is not much legislative action due to their recess.

Western Section Report

Representative Bob Hoekwater

107th Annual Meeting in Louisville, KY will be September 18-21, 2011 at the Galt House. Bob reported on the program topics that will include voting on Proposals for the 2014 NEC. It was discussed on how to register the programs for the Section Meeting. Bob has the program organized for a Total hours of 5 Specialty, 9 Technical, 3 Plan Review. Phil Clark supported by Dan Radecki to remove the UL Program from the PA 54 program approval.

Phil Clark motioned to reimburse the 5 people that need to attend various meetings at the Section level. The people are the Section Representative, Education Chair, Membership Chair, the Secretary and the Treasurer and to also include the Chapter President. Walt Stoddard supported the motion and the motion passed. Bob Hoekwater stated that the Bylaws state that if a person required to attend a meeting and is not available that the Section Rep or the Secretary would attend in their absence.

Web Site Report:

Chairperson David Williams

Dave stated that the website has been working well. George Little commented on how much he appreciated having his wife's obituary on the website and expressed thanks for the support of the membership.

It was suggested on putting the Operational & Procedure Manual on the Bylaw Page. Tom Bowes suggested in placing a link on the web page to submit a Code Panel Question for our code panel. Code Panel answers have not been organized in recent meetings to place on the website.

State of Michigan Report:

Electrical Chief Dan O'Donnell

Don O'Donnell reported on the Code Adoption, all rules on hold. Smoke alarm technical bulletin is not finalized. HB 4561 appears to be on hold at present time. Apprenticeship registration requires signatures stating they are a part of an approved program. Apprentice registration can be verified on the State's website. Dan reported that the Electrical Administrative Board would be acting on the present policy at the August Board meeting.

Mechanical Inspectors Report (MIAM):

Ed Harris, MIAM Liaison

There was no report due to Ed's absence.

Registration Report:

Chairperson Brian Carter

Brian stated that the registration process is getting better with the changes recently made in the FileMaker Program.

Unfinished Business:

There was no unfinished business.

New Business:

The Board discussed the June Meeting Survey. The question regarding the postcard was in favor of a complete postcard. Walt Stoddard discussed comments about programs focusing on basic code requirements.

Phil Clark discussed the Bylaw committee report regarding a proposal on committee selections. Phil suggested that the President select the committees and not the Board Chairperson. After lengthy discussion it was left that the committee meet and bring back their proposal to the board.

The Bylaw Committee will meet again on October 5, 2011. Tom Bowes asked about the comments from the survey regarding a need for Plan Review programs.


Dave Williams brought up the Policy Manual was presented years ago and not to last forever. He felt that it was to be reviewed by each board every two years and should be voted to approve. It was felt no action was needed and that the Policy Manual stands until the Board makes a change Frank Donovan discussed the board to consider the ability to have On-Line Meetings and to research our options.

Announcements: None

Adjournment: There was a Motion to adjourn by Phil Clark and supported by Walt Stoddard and the motioned passed.

Meeting adjourned 3:50 PM.

Respectfully Submitted

A handwritten signature in black ink that reads "David Williams". The signature is written in a cursive, flowing style.

David Williams
Secretary

Next Board Meeting -
Wednesday, November 30, 2011. Sheraton Four Points, Detroit Metro Airport,
Romulus, Michigan