



# Michigan Chapter International Association of Electrical Inspectors

1422 Lindy Drive, Delta Township, Michigan 48917

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Web Site: [IAEI-Michigan.org](http://IAEI-Michigan.org)

## Board of Directors Meeting Tuesday, August 9, 2016 Brookshire Inn, Williamston, Michigan

### President

Robert Hoekwater  
Electrical Inspector  
City of Wyoming  
1155 28<sup>th</sup> St. SW  
Wyoming, MI 49509

### First Vice-President

Walt Stoddard  
Inspector Member  
Underwriters Laboratories  
9500 Sterling Road  
Litchfield, MI 49252

### Second Vice-President

Scott Weaver  
Electrical Inspector  
City of East Lansing  
410 Abbott Road  
East Lansing, MI 48823

### Third Vice-President

Patrick Falzon  
Electrical Inspector  
Canton Township  
1150 Canton Center S.  
Canton, MI 48188

### Treasurer

Dan Radecki  
Electrical Inspector  
Holland Charter Township  
353 N. 120th  
Holland, MI 49424

### Secretary

David Williams  
Electrical Inspector  
Delta Township  
1422 Lindy Drive  
Delta Township, MI 48917

“Let the Code Decide”

The Board of Directors meeting was called to order by President, Bob Hoekwater at 1:20 PM.

Roll was called by Secretary, David Williams with the following Officers, Board and Pro-Tem members present: President Bob Hoekwater, 1st-Vice President, Walt Stoddard, 2nd Vice President, Scott Weaver, 3rd Vice President Pat Falzon, Treasurer Dan Radecki and Secretary David Williams.

Board Members: Tom Bowes, Jim Chase, Chris Cleveland, Frank Donovan, Don LaBrenz, Dan O'Donnell, Tony Tomasin and George Little.

Pro-Tem Members: Brian Carter, Eric Moore, Phil Nault, Randy Oliver, Roger Radcliffe, John Stoudt, Grace Trudell and Dave Vallier.

Guests: Paul Knapp, Membership Chair.

Excused Members: Mike Andrews, Don Iverson, Vince Cooley, Brian Kiley, Mel Kooiker, Phil Nault and Keith Woodcock.

**Previous Minutes:** David Williams, Secretary, presented the Minutes of the June 22, 2016 Board of Directors meeting. Pat Falzon made a motion to approve the minutes as presented, supported by Don LaBrenz. The motion was approved.

**Correspondence:** Secretary, Williams, reported on an email from IAEI about purchasing the 2017 NEC Code Books at a 25% off the listed price, no action was taken.

**Treasurers Report:** Treasurer, Dan Radecki provided the financial report. The account balance as of August 7, 2016 was \$74,918.14.

### Standing Committee Reports:

#### **Education Committee:**

**Annual Meeting Program,** Chair Walt Stoddard, provided a tentative agenda for the Annual Meeting. There was a concern about not providing the 3-hour timeframe the generator program requested, since that is what the membership is asking for.

**Annual Program Chair,** Chair Scott Weaver Reported that they met with the guests at the June meeting and provided them a check list of things to do at the Annual Meeting.

**Spring Meeting Program**, Chair Tony Tomasin, there is a fire alarm plan review and inspection program by Dan Decker, Mike Johnston of NECA and Ken Anderer on energy management controls and ASHRAE, also a 2 hour code panel.

**Spring Guests Program**, Chair, Dan O'Donnell will not be able to attend and Pat Falzon will help organize and run the program.

**Audit Committee:** Chair, Walt Stoddard, no report necessary.

**Budget Committee:** Chair Jim Chase, there has been no meeting. We have a current budget and this will work for the next year. Jim stated his NECA workload has increased and asked to step down as the chair. President Hoekwater stated Dan Radecki will be taking over as the chair of the Budget Committee.

**By-Laws and Policy Committee:** Chair, Frank Donovan, nothing to report at this time.

**Inspector School Committee:** Chair, George Little reported on the tentative agenda and speakers for the IAEI Inspectors School. The RECI agreed to donate \$500.00 towards the Inspectors School. Jim Chase made a motion for the IAEI to donate \$500.00 for the program, supported by Tony Tomasin the motion was approved. The June Meeting survey shows that 44 people were interested in attending the school. There was a motion by George Little to proceed with the IAEI Inspections School supported by Tony Tomasin and the motion was approved. The Board agreed that a minimum number of attendees to run the class is up to the committee. Tom Bowes made a motion to set the registration fee at \$160.00 per person supported by Scott Weaver and the motion was approved.

**Legislative Committee:** Chair, Don Iverson was not in attendance. Dave Williams reported that there is little action since the legislators are in summer recess.

**Meeting Location Committee:** Chair, Randy Oliver reported on the following future meetings.

2016 Annual Meeting, The Bavarian Inn, Frankenmuth, December 1<sup>st</sup> and 2<sup>nd</sup>, 2016.

2017 Spring Meeting, Comfort Inn, Mt. Pleasant, March 2<sup>nd</sup> and 3<sup>rd</sup>, 2017.

2017 Summer Meeting, Mackinaw Beach and Bay Hotel, Mackinaw City, June 15<sup>th</sup> and 16<sup>th</sup>, 2017.

2017 Annual Meeting, Wyndham Hotel, Sterling Heights, December 7<sup>th</sup> and 8<sup>th</sup>, 2017.

**Nominating Committee:** Chair, Dan O'Donnell, reported on the outcome of the Nominating Committee consisting of Don LaBrenz, George Little, Frank Donovan, Scott Weaver and Dave Williams, through a Web Conference Call.

George Little moved to approve the following slate and it was supported by Jim Chase and the slate was approved as follows:

**Officers:** President, Walt Stoddard; 1<sup>st</sup> Vice-President, Scott Weaver; 2<sup>nd</sup> Vice-President, Pat Falzon; 3<sup>rd</sup> Vice-President Dan O'Donnell; Treasurer, Dan Radecki; and Secretary, David Williams.

**Board of Directors:** Tom Bowes, Jim Chase, Chris Cleveland, Frank Donovan, Don Iverson, Don LaBrenz, Phillip Nault, John Stoudt, Tony Tomasin and Ex-Officio Member Bob Hoekwater.

**Pro-Tem Members:** Brian Carter, Vince Cooley, Bert Gale, Brian Kiley, Mel Kooiker, Eric Moore, Randy Oliver, Don Tottingham, Grace Trudell, David Vallier, Keith Woodcock and Barri Woods.

The Nominating Committee voted to propose Frank Donovan for as the Western Section Representative.

Dan Radecki moved to nominate Frank Donovan as the Western Section Representative, supported by Tom Bowes the motion was approved.

**Membership Committee:** Chair, Paul Knapp provided flyers that he has been working on. We have 331 members as of August 1, 2016. Working on letters to send to new and expired members. The Board asked him to remove the membership number and the wording about a national rewards program. There was a motion by Tony Tomasin to print 500 flyers for distribution as the committee decides, supported by Frank Donovan and the Motion was approved.

**Website Committee:** Chair, Eric Moore Reported that we are in transition and have had web training to use the website. He is presently able to add and edit pages. The Blue Host and PayPal passwords still need to be changed.

**Insurance Committee:** Chair, Walt Stoddard reported on his meeting with attorney regarding our insurance. There is language that may needed to be added to the Bylaws regarding us serving at the hospitality room. President Hoekwater appointed a Special Committee to review the costs of us having the hotel provide and serve the Hospitality Room. The committee consisting of Chair Walt Stoddard, Bob Hoekwater, Scott Weaver, Pat Falzon, Dan O'Donnell, Dan Radecki and Dave Williams.

**Vendor Participation Committee:** Chair, Randy Oliver reported activity regarding adding more vendors to enhance our meetings. The Annual Meeting will include a New Products Program to increase vendor participation.

**Hosting the 2021 Western Section Meeting:** Chair, Frank Donovan, Reported that in September he will present an invitation to the Western Section to host the 2021 Western Section Meeting in Michigan.

**Western Section:** Representative Frank Donovan, reported on the 2016 Western Section Meeting, September 18-23, 2016, in Altoona, Iowa at the Prairie Meadows Resort, which is north east of Des Moines, IA. This meeting will be the introduction of the new 2017 National Electrical Code and the 2017 IAEI Analysis Program. This meeting is within driving range and hope that more members can take advantage of attending a section meeting. There was a motion to support the Secretary, Education and Membership Chairs for \$1,000.00 towards expenses to attend the Western Section Meeting by Dan O'Donnell and supported by Don LaBrenz and the motion was approved. They are required to attend the meetings required, all education meetings and attend the banquet.

**State of Michigan:** Retired Electrical Chief, Dan O'Donnell reported some of the State of Michigan activity. Frank Donovan suggest that the chapter have a position that could be used for any political activity. Tom Bowes brought up the restructuring of the Bureau of Construction Codes.

**Registration Secretary Report:** Chair, Brian Carter, reported that we had six new attendees at the June meeting. The Survey Results of the June meeting were discussed.

**Unfinished Business:** None

**New Business:**

**Secretaries Compensation:** There was a motion by Tony Tomasin to keep the Honorarium for Secretary Dave Williams to remain at \$3,000.00 for this year, supported by Jim Chase the motion was approved.

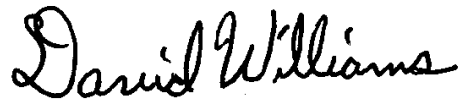
**Registration Chair Compensation:** George Little made a motion to increase the registration compensation to \$8.00 per attendee, supported by Scott Weaver, the motion was approved.

**Announcements:** Pat Falzon reported that Darrick Whitaker is doing well and does not have cancer.

**Adjournment:** Tony Tomasin made a motion to adjourn supported by Frank Donovan, motion passed.

The meeting adjourned at 3:42 PM.

Respectfully Submitted

A handwritten signature in black ink that reads "David Williams". The signature is written in a cursive style with a large, prominent initial "D".

David Williams  
Secretary

Next Board Meeting -  
Wednesday, November 30, 2016. Bavarian Inn, Frankenmuth, Michigan